340 Peterson St. S.
PO Box 238
Roy, WA 98580-0238

(253) 683-5100
FAX (253) 683-5198

Stephanie Weinheimer,
Principal

Deserae Bull,
Associate Administrator

Teresa Burger,
Secretary

Amber Overway,
Health/Attendance Clerk
(253) 683-5193

Transportation
(253)-683-5900

School Hours:
8:40 AM Arrival/Breakfast Served
8:55 AM – Students in Classrooms
9:00 AM – Tardy Bell Rings
11:00 AM – Late Arrival
(NO BREAKFAST SERVED)
11:35 AM – Early Dismissal
(NO LUNCH SERVED)
3:30 PM – Regular Dismissal
Bethel School District is an Equal Opportunity Employer and complies with all federal rules and regulations, including Title IX, RCW 28A.640, RCW 28A.642 and Section 504. Bethel does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any disability, or use of a trained service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Please contact Title IX officer Bryan Streleski, Director of Athletics and Security at 253.683.6055, Section 504 coordinator Lori Haugen, Executive Director of Special Education at 253.683.6920 or Civil Rights coordinator Debbie Carlman, Director of Equity and Achievement at 253.683.6035 with any questions or complaints.

Under the Open Records Act, the public is afforded full access to information concerning the administration and operations of the school district (policy 4040). This information is limited to records not protected by state and federal privacy laws. For more information on access to school district records, call the records custodian Kathryn Kemp at 253.683.6000.
Welcome to
Roy Elementary School
Home of the Mustangs

Roy Elementary staff, parents, and community believe that all children can become responsible, productive citizens. This is accomplished through rigorous, research-based instruction, high expectations, and a building climate which fosters cooperation, respect, safety, and excellence.

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Dear Parents and Students,

Welcome to the Roy Elementary family! We are committed to creating a school where there are no limits to the academic and social success of each student. We strive to create a warm, supportive, productive environment. We believe that parents are important members of the team that work together to assist students to be successful. We have many opportunities for you to be involved in your child’s school program and look forward to your involvement.

We invite you to use this handbook to learn more about our school program, policies and procedures. I hope you will find our school an inviting place, not only for your child, but for you, too. Feel free to contact us at (253)683-5100 with your needs. Open communication helps us make school a positive, successful experience for your student. I look forward to working with you and your child!

Sincerely,
Stephanie Weinheimer, Principal

No Excuses University

Roy Elementary is a "No Excuses University" School. No Excuses University (NEU) is a network of elementary, middle, and junior high schools across the United States. These schools actively promote a comprehensive model of college readiness to all students the moment they begin elementary school. As a staff, we are committed to creating a school where there are NO LIMITS to the academic and social success of YOUR child. We want every child who walks through our doors to know and believe that they will learn the skills they need at each grade level, to prepare them for college.

College is accessible to all students. Education is the path to a brighter future, and every Mustang is college bound! All classrooms have adopted a college and college pride is flourishing within our halls. The success of this journey to college involves everyone - staff, students, and parents. Welcome to No Excuses University at Roy Elementary!

Welcome

The Bethel School District is proud to be a part of your child’s education. Our schools are committed to working with parents and our community to provide an outstanding educational program for Bethel’s young people. As your children go through Bethel schools, they will be taught by highly trained and caring teachers. Bethel bus drivers, custodians and food service staff are a vital part of that team, working to create a safe, secure, and healthy setting that supports the learning environment. You will find that the teachers, principals and classified staff in each school work together to provide a quality school for all students.

You are invited to become involved in your child’s school. Each school has a Parent Teachers Association (PTA) which offers parents a way to get to know other families and to take part in many school activities. For parents who wish to become part of the school’s planning process, a membership in the school site council is encouraged. Whether you choose to become active in school activities or to support your child through conversations and help at home, Bethel staff will work with you to ensure that your child is a successful learner.

Thank you for being our partner as we strive to provide the best possible education for all our young people. We appreciate the opportunity to serve you and your children.

Sincerely,
Tom Seigel
Superintendent of Schools
Academic Records
Parents or legal guardians of students may review their child’s permanent academic records. Due to the federal law requiring privacy of permanent records, each time access to records is allowed, a signature must be entered on a register filed in each school.

Parents wishing to review their child’s records at times other than scheduled parent-teacher conferences are asked to contact the school office so that the complete record can be ensured prior to the requested record review.

Your child’s teacher or school staff member will be present during this review to answer questions and ensure the privacy of each permanent record.

Student’s Legal Names Required
According to state law, the student’s legal name must be used for state reporting purposes, attendance files, health records, and for state standardized transcripts. (WAC180-57-055). This would include student report cards.

Attendance Areas
All students living within the attendance area of Roy Elementary receive first priority for attending our school. Students wishing to transfer into our school from outside our attendance area must complete the proper transfer forms by district timeliness. Students must be released from their home school and accepted here at Roy Elementary before attending. All transfers are only good for one year. Due to our rapid growth, it may not be possible to accept students from outside our attendance area. If we become too crowded, we may need to move students to other schools with more room or consider alternate schedules. All families will be notified if such need should arise. Please check with the building principal or secretary for specific information regarding the transfer policy.

Attendance Information, Laws, and Policies
Attendance Clerk: Mrs. Overway (253)683-5193

Roy attendance policies and procedures are in accordance with Bethel School District policies. They are summarized below. Full language of the policies can be found at www.bethelsd.org.

Daily Attendance – District Policy 3121
Parents are responsible for sending their children to school as required by RCW 28A.225.10; to make sure their children are in school on time each day; to encourage their children to come to school with a mental attitude which fosters learning; to communicate accurately with the school concerning their child’s absence.

Make-Up Work – District Policy 3122
A student will have the right to make up work for an excused absence provided arrangements are made with the teacher to do so within a reasonable length of time. A student may be required to make up work for unexcused absences.

Becca Bill
The “Becca Bill” (SB 5439) is our state's truancy law. Unexcused absences/tardies are subject to a BECCA conference. The BECCA Bill supports the state mandate for students to attend school regularly. When a pattern of attendance concerns become evident, parents will be called in for a conference, at which time attendance and grades will be reviewed to initiate an action plan for attendance and making up assignments.
K-5 Attendance Arrival/Dismissal Guidelines

Class begins promptly at 9:00

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 - 9:25 AM</td>
<td>LATE ARRIVAL TARDY (marked as a T in school’s system)</td>
</tr>
<tr>
<td>9:26 - 12:10 PM</td>
<td>HALF DAY ABSENCE AM</td>
</tr>
<tr>
<td>12:11 - 3:00 PM</td>
<td>HALF DAY ABSENCE PM</td>
</tr>
<tr>
<td>3:01 - 3:30 PM</td>
<td>EARLY DEPARTURE (marked as a tardy in school’s system)</td>
</tr>
</tbody>
</table>

K-5 Guidelines for Tardies/Absences

- 3 absences within a 30 day period = phone conference with Associate Administrator or Principal and district letter
- 5 excused or unexcused absences within a 30 day period = letter home and phone conference with Associate Administrator or Principal.
- 7 unexcused absences within a 30 day period or 10 unexcused absences within a year = letter home and face to face conference with the Associate Administrator or Principal to develop an attendance contract. Becca Bill procedures followed (see "Law/Policies" above).
- 7 excused absences within a 30 day period or 10 excused absences within a year = face to face conference with Associate Administrator or Principal.

Reasons for Absences

<table>
<thead>
<tr>
<th>Excused Absences</th>
<th>Unexcused Absences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sick/Injury/Health</td>
<td>Slept Late</td>
</tr>
<tr>
<td>Family Emergency</td>
<td>Parent Running Late</td>
</tr>
<tr>
<td>Doctor/Dentist Appointment</td>
<td>Missed the Bus</td>
</tr>
<tr>
<td>Religious/Cultural Observance</td>
<td>Car Trouble/Traffic</td>
</tr>
<tr>
<td>Suspension</td>
<td>Late Night/Activity</td>
</tr>
<tr>
<td>Court/Legal Appointment</td>
<td>Late Ride or No Ride</td>
</tr>
<tr>
<td>Bereavement</td>
<td>Parent Sick</td>
</tr>
<tr>
<td>School-Authorized Activities</td>
<td>Family Vacation</td>
</tr>
</tbody>
</table>

Student/Parent Procedures

- Students arriving late to school will go directly to the attendance window with a parent, written note excusing the student, or a doctor's note. Students without a guardian's/doctor's excuse will be marked unexcused.
- Phone calls to our attendance clerk stating the reason for lateness or absences are welcome and will be excused if they meet the criteria listed above.
- If your student is leaving the school before our dismissal time (3:30), parents/guardians must complete a sign-out form located in the office.
- Get a "Pre-arranged Absence Form" from the attendance office (at least 3 days prior) to report upcoming absences extending more than 2 days. The administrator may or may not excuse the absences depending on the reason for the absences and the student's academic status.
Students will make up all work and tests as determined by their teachers. It is a student/parent’s responsibility to check with teachers about work that is to be made up and when the work is to be turned in.

Parents/Guardians are strongly encouraged to view “Family Access” on our district website (www.bethelsd.org) to report absences. Contact our office (253)683-5100 if you are new to Family Access and need more information.

**DID YOU KNOW?**
- Starting in kindergarten, too many absences can cause children to fall behind in school.
- Missing 10 percent (or about 18 days / 2 days/mo) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up. Attending school regularly helps children feel better about school—and themselves. Start building this habit so they learn right away that going to school on time, every day is important. Good attendance will help children do well in high school, college, and at work.

**HOW CAN YOU HELP?**
- Avoid medical appointments and extended trips when school is in session.
- Set a regular bedtime and morning routine.
- Lay out clothes and pack backpacks the night before.
- Find out what day school starts and be sure your child has the required shots.
- Introduce your child to her teachers and classmates before school starts to help her transition.
- Don’t let your child stay home unless she is truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- If your child seems anxious about going to school, talk to teachers, school counselors, or other parents for advice on how to make her feel comfortable and excited about learning.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.

**When to Keep Your Child Home**
- Fever over 100 degrees within last 24 hours
- Vomiting within last 24 hours
- Diarrhea within last 24 hours
- Head lice
- Undiagnosed rash

If a child is ill enough to require any of the many cold medications, even cough drops, or cannot participate in recess, he/she should remain home where adequate rest can be obtained.

To report absences use Family Access.

All students enrolled in the schools of the Bethel School District are expected to attend on a regular basis. Daily attendance is one of the keys to a student’s educational success. Every subject taught in the school system requires a student’s active and continuous involvement in order to develop skills and learnings of the particular
subject. Most classroom experiences cannot be duplicated on an individual basis; an absent student loses the experience of lecture, discussion, and participation forever. (Policy 3122)

We maintain a closed campus policy. Students must remain on campus from the time of their arrival until officially excused. (Policy 3242).

Bethel Recreation Program

The following sports are offered to Bethel students:

- Flag football:
  - coed—grades K through five

- Volleyball:
  - girls—grades three through five

- Basketball:
  - boys—grades K through five
  - girls—grades K through five

Baseball/softball:

- boys—grades K through five
- girls—grades K through five

Soccer:

- boys—grades K through five
- girls—grades K through five

A participation fee is charged to help support the costs associated with the program. Only cash, certified checks or money orders will be accepted. Sign up Nights will be done at a central location and announced prior to each sport.

Further information can be obtained by contacting Julie Anaya, at (253) 683-5945 or going to their website at www.bethelrec.org.

Bicycles

Because of the dangers to students, riding bicycles to the school is not permitted. The school does not provide a place to safely store bicycles and are not responsible for lost or stolen property.

Board of Education

Board meetings begin at 7:00 pm and will be held at the Educational Service Center, 516 East 176th Street, Spanaway 98387 unless otherwise noted. You are invited to attend. Public participation from the audience is allowed through recognition by the board president, and a sign-up sheet is provided for this purpose as you enter the board room.

School Board members are:

- John L. Manning, President
- Brenda Rogers, Vice-President
- Amy Pivetta Hoffman
- Marcus Young
- Roseanna Camacho

Bus

We encourage parents to take turns waiting with the students at their bus stop each morning.

Printed rules are distributed to all students each fall, and to new enrollees. Teachers and drivers help students to understand bus-riding rules. Parents are asked to review the rules with their children to help them exercise good safety standards.
Students who normally ride the bus to and from school will require written permission from their parents to change this routine.

If you have transportation questions or concerns you may call the transportation office at (253)-683-5900. Discipline while on the bus is handled through the transportation department and should be contacted with any questions or concerns.

**Celebrations**

Out of consideration for the privacy of our students, and for those not invited, students may not pass out party invitations at school. Balloons, flowers, etc. sent to school can be a major disruption to the learning environment. These items will not be delivered to the classroom and cannot be taken on the bus. If these items are brought or delivered to school, they will be held in the office for parent/guardian pick up. Room parties and birthday treats are at the discretion of the teacher. Treats must be store bought and peanut/nut free. We are not able to serve candy and pop for birthday celebrations. Capri suns, juice boxes, cookies, and cupcakes are acceptable treats. Please check with your child’s teacher prior to bringing these items to school, so arrangements can be made for timing.

**Class Placement**

Planning your child’s education is a continuous process. Near the end of each school year we plan for the upcoming school year. Our goal as we plan is to create well-balanced and harmonious classrooms where all students can be successful. We consider several factors when deciding where to place students. To begin, we evaluate students’ past academic performance paying close attention to his/her reading and math levels. Likewise, we look carefully at student behavior and how students get along with others at their grade level. We also review any special needs of individual students to make sure each classroom is balanced. Due to the thorough process utilized, should the desire or need to move a student come forward a conference with administration is required.

**Closure Due to Bad Weather**

Morning announcements concerning closures or late schedules will begin at 5:30 A.M. by the district’s automated call system and are carried by local radio and television stations. Schools in the Bethel School District will be in session and transportation will be following normal times and routes unless otherwise announced. Early dismissal information should be announced by noon. Please use Bethel District’s hotline, (253) 683-6100, for closure and emergency information.

Parents will want to make sure their child knows what to do and where to go, in advance, if schools close since it may not be possible to alert parents ahead of time.

**Types of Emergency Closures**

**School Closed**—All schools will be closed for one day only. All meetings, field trips, after school activities, will be canceled for the day unless specific exceptions are mentioned.

**School Open, Limited Bus Transportation**—Limited transportation will be provided. Main roads may be the only roads traveled by school buses which may leave on time but may run late toward the end of the route.

**Schools Open, Two Hours Late**—School will be two hours late and students will be dismissed at the regular time unless otherwise announced. School may be delayed more than one hour on occasion. The length of the delayed start will be announced.

**No Out of District Special Education Classes**—This means there will be no class for special education students who travel from our district to other districts for part or all of their instruction.
**Colors**

Our school colors are Red, Blue, and White.

**Conferences & Report Cards**

The school year is divided into semesters or two reporting periods. Conferences will be held in October and March. The purpose of these conferences is to share information on your child's progress and to find better ways to help meet your child's needs. You will receive a copy of your child's report card mid-year, and a final copy will be sent home with your child at the end of the year.

We encourage you to attend your child's conference. We provide a range of times and dates to accommodate parent schedules. We feel that the opportunity to sit down with you and discuss your child's success in school is very important. It is an opportunity for us to make sure we are doing the best possible job to meet your child's needs.

Please do not hesitate to contact us if you have questions or concerns between reporting periods. Your child's teacher or one of our administrators will be glad to meet with you to discuss your child's progress at Roy Elementary. We appreciate your support and assistance in the education of your child.

**Dress and Appearance**

The purpose of adopting a dress code policy is to encourage students to "dress for success" and come to school properly prepared for participating in the educational process. School is a student's JOB and appropriately each job has acceptable attire which is set by those in charge. Students should dress with the primary focus to be on academic success NOT social recognition. The Roy Elementary dress code was put together with careful thought about what is best for kids at this age. The following regulations set some specifics on what is permissible during school hours.

**Modesty will be the dominant theme.** Clothing should be worn in a way that does not disrupt the learning environment.

Jewelry/accessories need to be minimal to eliminate disruptions and for safety reasons. Appropriate for the wrist are: watches, elastic 'support' bracelets and medical bracelets only. Hats and sunglasses are not allowed to be worn inside the building.

Any attire with any type of studs or chains of any length are dangerous and not allowed. All jewelry must be removed for physical education and sports for safety reasons.

All clothes must be appropriate for school. Markings or insignias on clothing or the body must not be obscene, suggestive, or advocate disruptive, sexual, or illegal activity. Clothing may not advertise or promote alcohol, tobacco, drugs, or weapons.

Pants which are jeans, sweats, or slacks are acceptable. Pants can have no unpatched holes above the knee. Examples of unacceptable pants are pajamas and pants with chains. Any pants rolled down at the waist are unacceptable. Pants and shorts need to fit and be worn on the hip. No sagging or bagging.

Shorts/pants and skirts need to be no shorter than three inches above the knee *regardless of any clothing worn under the skirts/shorts/pants*. Shirts should be long enough to cover the stomach. Shoulder straps should be at least 1" in width.

Foot attire needs to be safe and appropriate. For example: no house-shoes, shoes with wheels, open toed shoes, flip-flops, or slippers for safety reasons. Tennis shoes and socks are required in PE and strongly suggested on Field trips.

**ENFORCEMENT** Students referred to the office for dress code violations will be given the option of turning inappropriate
shirts inside out, calling home for a change of clothes, or changing into clothing provided by the school. Repeated violations of dress code will result in progressive discipline up to and including suspension. The decision of the administration is final on all dress code interpretations.

In general, if you are unsure as to whether something is acceptable, check with the guidelines before your child leaves home or get approval from our office prior to wearing questionable attire to school. See Board Policy 3224.

E

Early Dismissal of a Student

In order to minimize disruptions to the classroom, the early release of students should be limited to emergency situations and unavoidable circumstances. Parents are asked to avoid scheduling non-related school activities that conflict or interfere with Roy's regular dismissal times. Students may not be released from the office after 3:20pm. Once dismissal starts, your child will depart as scheduled. In order for your child to be released to anyone other than the parent/guardian that person MUST be listed on the student pick-up authorization form and present photo identification.

Emergency Dismissal

In the event of a sustained power failure or other unusual circumstances, it may be necessary to dismiss school early. Parents and students should formulate emergency plans in the event school closes early and there is no adult at home.

Enrolling a New Student

Follow the link found on Bethel School District's homepage (www.bethelsd.org) to enroll a student.

F

Family Access

Bethel School District dedicates the Family Access site to all parents and guardians who want to be more involved with their child's education. With the Family Access web portal, you can review your child's progress with just a "point and click" from your home or office.

Parents and guardians can view a variety of student information, such as attendance, schedules, grades, and student and family demographics. Please be aware that not all of the Family Access features may be available at all schools.

With this up-to-the-minute information, there is no need for parents to wait until parent-teacher conferences to get valuable information. The system provides easy access to staff email addresses, so parents can contact teachers or other staff with immediate questions or concerns about a student's performance.

Your Family Access password and user name will work for all currently enrolled children who live in your household, regardless of grade level or school of attendance. Your login and password are available at your school.

If Family Access is unavailable you may also call the attendance office at (253) 683-5193. When leaving a message please include student's full name and reason for absence.
**Guests**

We work in partnership with families to educate our students. Should the need arise to visit your child’s classroom arrangements must be made with administration at least 24 hours in advance.

**HARASSMENT, BULLYING, OR SEXUAL HARASSMENT**

(BSD Policy 3206 and 3207)

The district is committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers and patrons that is free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written message or image - including those that are electronically transmitted - verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability, or other distinguishing characteristics, when an act:

- physically harms a student or damages the student’s property; or
- has the effect of substantially interfering with a student’s education; or
- is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- has the effect of substantially disrupting the orderly operation of the school.

Sexual Harassment—Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus, such as at school-sponsored field trips.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- a student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or
- the conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

Sexual harassment as defined below includes conduct and communication of a sexual nature. Sexual harassment is unacceptable and will not be tolerated. It is a violation of district policy for a student to harass any other student, employee, volunteer, or agent of the district. Violations will be subject to discipline. (Policy 3206)

Student to Staff Sexual Harassment—Sexually harassing behaviors may include, but are not limited to, the following actions: remarks to or about a person with a sexual or demeaning implication, spreading sexual rumors, cornering or blocking a person’s movement, using the telephone to harass, following, stalking, or any other conduct that creates a hostile environment for staff. Violations will be subject to discipline. (Policy 3206)

Student to Student Sexual Harassment—Student to student sexual harassment is defined as any unwanted sexual behavior, such as sexually explicit gestures with hands or through body movements, sexual teasing or jokes, pressure for dates, sexually demeaning comments, deliberate touching or pinching, cornering or blocking a student’s movement, pulling at clothing, attempts to fondle or kiss, pressure for sex or any other conduct designed to embarrass or to intimidate whenever such harassment occurs on school property or at a school-sponsored event. Sexual assault and/or rape is also a form of sexual harassment and is a criminal act that will be reported to law enforcement immediately for investigation and possible prosecution. Violations will be subject to discipline. (Policy 3206)
Racial Harassment—Slurs are the most common form of discrimination. A slur is defined as an insulting or disparaging remark or innuendo such as a word, phrase, or joke directed at or to any individual or group(s) which is based on perceived differences within our diverse population. Students should be taught to appreciate individual differences and staff should model appropriate behaviors. It is appropriate for public schools to teach these values not only as part of the curriculum but also by precluding slurs which demean others. Slurs, in the context of a school setting, constitute a disruptive influence and students or staff who make a slur shall be subject to appropriate disciplinary action. (Policy 5013)

How do I report harassment or sexual harassment? You can report harassment or sexual harassment to any school staff member or to the district Title IX Compliance Officer—Bryan Streleski, Director of Athletics & Security at (253) 683-6056 or bstreleski@bethelsd.org

Homework

Homework at Roy Elementary School is defined as an opportunity for independent practice of previously learned concepts, or a chance to apply skills in a new project.

The amount of homework assigned to students to complete outside of school time will vary by grade level, subject matter, and teacher.

The following guidelines shall be observed as Roy teachers prepare lessons and guide their students in learning:

1. Homework will be meaningful, not “busywork.”
2. Homework will not be assigned as a form of student discipline.

Sources of homework may include:

1. Completion of assignments begun at school.
2. Makeup work for excused absences only.
3. Independent work.
4. Special research projects for enrichment/extra credit.

As a parent you can:

1. Let your son/daughter know that their schooling is important to you.
2. Provide them with a quiet, uninterrupted time and space to work.
3. Show an active interest in your son's/daughter's school assignments.
4. Ask them about their classes and their homework. Be willing to help them with their homework, but not do it for them.
5. Contact your child's teacher if you feel your child is not bringing assigned homework home.
6. Sign and return any assigned work log records.

All the research shows that when parents do the things mentioned above, their children are likely to do well in school.
**Interagency Cooperation**

The Bethel School District cooperates with official agencies, court orders, and lawful requests. Agency officials such as law enforcement officers, may have the right to pick up students during school hours.

In the event a student is questioned by an agency official, an administrator or designee will be present. The agency will notify parents or guardians when children are contacted by them or released to them.

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**Kindergarten**

We offer all day/full time kindergarten classes. Much of the preparation for kindergarten begins well before the school year starts. We strongly encourage our families to take advantage of our Kinder Kamp experience in August to help support their child’s transition into full time school.

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**Lost and Found**

Please mark your child’s items with your child’s first and last name. Properly identified articles can be returned to students. A Lost and Found area is maintained in the school. Please check for lost items prior to vacations since unclaimed items are donated to charitable organizations periodically.

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**Lunch**

Lunch time is scheduled for 30 minutes. If you would like to eat with your child, please sign in at the office and obtain a visitor’s pass before proceeding to the cafeteria.

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**Meals**

**Free and Reduced Price Meals**

All students whose family income falls within the guidelines set by the United States Department of Agriculture may make application for free or reduced price meals. Applications are available online at https://emealapps.bethelsd.org throughout the school year.

Students receiving free or reduced price meals are identified only to the cashier. They are recorded in the same manner as students who have paid in advance. Information on the application form is confidential and will be used only to determine eligibility. The office staff does not have access to this information. You may contact Child Nutrition at (253) 683-6912 with questions or concerns.

All students eligible are encouraged to sign up for the program even if they do not intend to use it. The number of students eligible for free and reduced lunches is used by federal and state programs to determine the need to bring certain services to our school.

If you have further questions regarding this procedure, please contact Food Service at (253)-683-6912 or our office,
(253) 683-5100. Also, we will place a stamp on your child’s hand when he/she is running out of lunch money.

Students will need to use their six-digit district student number to purchase meals. All meal purchases are tracked on the computer system. Every student needs to bring his/her lunch money in a sealed envelope. On the outside of the envelope, don’t forget to write the following:

1. The student’s name
2. The amount enclosed
3. The number of breakfasts/lunches to be purchase

<table>
<thead>
<tr>
<th></th>
<th>Full Price</th>
<th>Reduced</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$1.75</td>
<td>FREE</td>
</tr>
<tr>
<td>Lunch</td>
<td>$2.75</td>
<td>K-3 is FREE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4-5 is $.40</td>
</tr>
<tr>
<td>Milk</td>
<td>$.60</td>
<td></td>
</tr>
<tr>
<td>Adult breakfast</td>
<td>$2.75</td>
<td>(beverage extra)</td>
</tr>
<tr>
<td>Lunch</td>
<td>$4.00</td>
<td>(beverage extra)</td>
</tr>
</tbody>
</table>

Those students who qualify for reduced lunch will also receive a free breakfast.

**Pay PAMS**

Pre-pay for School Meals or check account balances at www.PayPAMS.com.

**How to Register:**
1. Go to PayPAMS.com and click on the "Register Now!" button on the home page.
2. Select your state, then select Bethel School District.
3. Create a user name and password and enter your contact information.
4. Add children to your account.

Instruction forms are available in the office. The entire service is FREE of charge. There are absolutely no fees to make payments or to access any of the features on PayPAMS.

**Medication**

Medications can be administered by the school nurse or designee only upon written order of a physician. Any medication, whether prescribed or over the counter, must be brought to the nurse’s office in its original containers, labeled with the student’s name and a completed medication form before we can administer the medication. Students should not carry the medications to or from school. Parents should be in control of medications until they are turned over to the school nurse or designee.

Students may not self-administer medications. This includes over-the-counter medicines as well as those prescribed by a physician. (Policy 3416).

**Newsletter**

Our newsletter is published electronically and is sent out to the parent/guardian email on file. It is also available
Office
Our friendly office staff can assist you in many different ways! Call (253) 683-5100. Office hours are 8:00-4:00 Monday - Friday when school is in session.

Personal Items
Students should limit personal items to those necessary for school. Proper clothing, school supplies, and materials approved by school staff should be the only items brought to school.

Toys, iPods, and sports equipment (other than baseball gloves and footballs) should not be brought to school. The school is not responsible for loss of, or damage to personal items. All items should be clearly marked with the student’s first and last name. Fidget spinners, fidget cubes or other similar items are not allowed at school, unless they are specifically listed on a student’s IEP or 504 plan.

Students are discouraged from bringing cell phones and other electronic communication devices to school. Telephone use by children is reserved for emergency purposes and when determined necessary by school staff. Calls to students should go through the office so classroom instruction is not disrupted.

Should you feel the need for your child to keep an item such as a cell phone for use before or after school, please remember that it must be turned off during the school day and kept in your child’s backpack. Items that are disruptive to instruction may be confiscated until the end of the day or parents are contacted to pick the items up.

PBIS - Positive Behavior Interventions and Supports
PBIS is a research-based behavior system that uses incentives and acknowledgments to motivate students to make positive choices. Each school identifies three to five, easy to remember behavioral expectations, which are communicated frequently and reinforced with student acknowledgements. Staff members make it a point to call attention to moments when a student demonstrates desired behaviors. This positive reinforcement is for all students and also provides an excellent model for students who need extra encouragement in making appropriate choices.

The staff at Roy Elementary is committed to working with students and their families to promote a safe and nurturing environment in all school settings.

Mustang Motto
We have three school expectations which are reinforced daily.
Mustang Motto Slips

Students who are following the school expectations and displaying appropriate behavior may be recognized for their efforts by receiving Mustang Motto Slips from any member of the school staff. Staff members distribute tickets to students who then turn their tickets into prize boxes in the main hallway. Prize drawings are held every Friday during lunch.

Consequences for Inappropriate Behavior

Students are taught the school rules for classroom and non-classroom settings. All students are told what the expected behaviors or tasks are in each classroom. If a child does not exhibit the expected behavior, any of the following strategies may be used to help redirect and reteach that behavior.

- Individual verbal warning with explanation about expected behavior
- Time away from activity in the classroom
- Time in a different classroom or office
- Student given opportunity to calm down using a Calm Down Kit.
- If the behavior still does not improve, an administrator will be called to intervene

*Certain behaviors, such as fighting, verbal altercations, using inappropriate language, harassment, and threats warrant immediate administrator involvement.

How Can You Help at Home?

Please review this information with your child.

- Ask your child to tell you the school rules.
- Ask your child to discuss ways that he or she can use these rules to help them to learn and participate at school.
- Ask your child how his/her behaviors affects others.
- Discuss ways that your child can be a helpful and kind classmate.
- Discuss ways that these rules can be used at home and in the community.

Photographing, Videotaping, or Audiotaping in Schools on Personal Devices

Parents have a right to expect certain levels of protection and privacy for their children while they are in the care of BSD. As a protective measure, parents and others who are not school employees who intend to photograph, videotape, or audiotape students in school or on school grounds during regular instructional day using smartphones, cell phones, or other devices must have prior approval from the building administrator. This does not apply to photographing, videotaping, or audiotaping during extracurricular activities, such as concerts and athletic events.

Classrooms, lunchrooms, etc are not open public property and the principal has the right to control access. Individuals who violate these guidelines will receive an initial warning. Repeat violations may result in the issue of a no trespass letter.

Playground Use

Playground use by children after school requires that the student first go home and/or be accompanied by an adult, after which time the school is not liable for their actions. Departure from school should not be delayed.
PTA - Parent Teacher Association

The Roy PTA is an organization of parents and teachers who seek to enrich, enhance, and support the school and its programs. Through fund-raisers the PTA raises a budget that is used to provide equipment, assemblies, supplies, and other items beyond the regular school budget. Besides raising funds, the PTA is a group of volunteers to assist in the many activities that take place in our school. Many of those activities would not be possible without the assistance of the PTA.

One way to support our school is by becoming a member of our PTA. It's a great way to become a vital part of our school program. You may want to check out the Roy Elementary PTA Facebook page. You can also contact the PTA Board by emailing royptaevents@gmail.com.

Questions

If you have any questions, please contact any staff member, Ms. Bull, the Associate Administrator, or Mrs. Weinheimer, the principal.

Recess

Recess is 25 minutes daily. Recess is an opportunity for students to get physical activity, socialize, and revive their academic focus for the remainder of the day. Generally, it is assumed that students will be outside for recess when the temperature combined with the wind chill is not less than 20 degrees Fahrenheit. Children with certain health conditions may need special accommodations during extremely hot or cold weather. Please be sure your child wears appropriate clothing to be safe in all weather conditions.

Resolving School Concerns and Disagreements

When concerns arise, parents are encouraged to direct their concerns to the persons most closely involved. However, when an informal process fails to provide resolution, a parent may request review at a higher administrative level. In all processes, the intent is to protect confidentiality and preserve the dignity of everyone involved.

Safety Reminders

Visitors are always welcome at Roy Elementary. However, we must also balance our need to remain welcoming with the need to maintain a safe and secure environment for your child(ren). Parents and visitors will notice some added security measures at all Bethel schools.

The Bethel School Board unanimously adopted policy 6609, which allowed new security access systems to be installed at schools throughout the district. The system is designed to better protect students and staff from potential threats and intruders. During school hours, all school doors will remain locked and access will only be available through the main entrances.

To gain access, parents and visitors will have to press a buzzer outside the school. School staff will then use a camera and intercom system to check ID and grant access to the facility. Visitors will be asked to report directly to the office to sign in and get a visitor’s badge. Even if a parent is just dropping off an item to school, he or she will be expected to show ID.
Search and Seizure

The school principal or designee may search a student's property including: desks, back packs, lunch container, and other storage items when there are reasonable grounds to believe the search is necessary for the maintenance of school discipline and order.

Property deemed to be dangerous or not lawfully in the student's possession will be seized and turned over to the local law enforcement officers or student's parents as determined by the school official. Parents will be notified if such action is necessary.

SECTION 504

(Policy 2161 and 2162)

Section 504 of the Rehabilitation Act of 1973, commonly called "Section 504," is a federal law that protects students from discrimination based on disability. Section 504 assures that students with disabilities have educational opportunities and benefits equal to those provided to students without disabilities. To be eligible, a student must have a physical or mental impairment that substantially limits one or more major life activity.

Under Section 504, your child has the right to:
- Receive a free and appropriate public education.
- Participate in and benefit from the district's educational programs without discrimination.
- Be provided an equal opportunity to participate in the district's nonacademic and extracurricular activities.
- Be educated with students who do not have disabilities to the maximum extent appropriate.
- Be educated in facilities and receive services that are comparable to those provided to students without disabilities.
- Receive accommodations and/or related aids and services to allow your child an equal opportunity to participate in school activities.
- Receive educational and related aids and services without cost, except for those fees imposed on the parents of children without disabilities.
- Receive special education services if needed.

Under Section 504, parent/guardian has the right to:
- Review your child's educational records and to receive copies at a reasonable cost. You will not be charged if the cost would keep you from reviewing the records.
- Ask the district to change your child's education records if you believe that they are wrong, misleading, or are otherwise in violation of your child's privacy rights. If the district refuses this request, you have the right to challenge the refusal by requesting an impartial hearing.
- A response to your reasonable requests for explanations and interpretations of your child's education records.

THE SECTION 504 PROCESS

Your child has the right to an evaluation before the school determines if he or she is eligible under Section 504. You have the right to:
- Receive notice before the district takes any action regarding the identification, evaluation, and placement of your child.
- Have evaluation and placement decisions made by a group of persons, often called a "504 team", including persons who know your child, the meaning of the evaluation information, and the placement options available.
- Have evaluation decisions based on a variety of sources, such as aptitude and achievement tests, teacher recommendations, physical condition, medical records, and parental observations.
- Refuse consent for the initial evaluation and initial placement of your child.

If your child is eligible under Section 504, your child has a right to periodic re-evaluations, including re-evaluations before any significant change is made in your child's placement.
IF YOU DISAGREE WITH THE DISTRICT’S DECISION

If you disagree with the district’s decisions regarding your child’s identification, evaluation, educational program, or placement under Section 504, you may request mediation or an impartial due process hearing. You and your child have the right to take part in the hearing and have an attorney represent you. Hearing requests and other concerns can be made to your district’s Section 504 Coordinator:

Lori Haugen  
516 – 176th Street East  
Spanaway WA, 98856  
[253-683-6920], lhaugen@bethelsd.org

You have the right to file a complaint of discrimination with the U.S. Department of Education’s Office for Civil Rights (OCR), or to file a complaint in federal court. Generally, an OCR complaint may be filed within 180 calendar days of the act that you believe was discriminatory. The regional office is located at 915 Second Ave, Room 3310, Seattle, WA 98174-1099. Phone: 206-607-1600/TDD: 206-607-1647  
Website: www.ed.gov/OCR.

Skateboards

Students are not permitted to use skateboards or other similar wheeled devices as a means of transportation to and from school. Use of skateboards or other similar wheeled devices on school district property is prohibited. Repeat violations will result in disciplinary action up to and including suspension.

Skyward - Student and Family Access

Skyward’s Family Access has been upgraded and will be the online place to complete required forms, check grades, submit absence notifications, and update basic student demographic information. You can now enter and save the data through your computer or mobile phone. 

Forms that must be completed through Family Access are:

- EIS Student User Access Informed Consent (Internet Usage and email account.) Annual submission required.
- Request to Prevent Disclosure of Student Information (Opt Out document.) Annual submission required.

Family Access also has links to:

- Athletic Handbook and necessary forms to play sports (Middle Schools and High Schools)
- Application for Meals
- Bethel Rec
- District Assessment
- Elementary Common Core Standards
- PayPams to pay for school meals
- Pay Student Fees
- Register to Vote

To obtain your Family Access login and password stop by or call the office at your child’s school. Information will also be available at Open Houses and Welcome Back events. As a reminder, each parent/guardian and student has his or her own unique login and password. For security reasons, these should not be shared.
Special Services
Bethel School District and Roy Elementary provide the following services to help better meet the needs of your child.

Special Education Services
The resource room provides assistance for students with special learning needs. Students can receive assistance within their classroom or in the resource room. A student's eligibility for this program is determined by test scores and the decision of our multidisciplinary team. This team consists of classroom teachers, learning specialists, and instructional support team members.

Basic Skills
Our Basic skills program, Title I, is a school-wide program. We can provide services to all students based on their need for reading assistance. Our services are concentrated on the primary grades, but services are still provided through fifth grade as necessary.

All grades are scheduled for a reading skills block where students meet in small groups for concentrated reading skills instruction.

SLP
The speech language pathologist provides direct speech and language therapy services to the students who qualify for services. Assessment services are provided to assist in planning a speech/language program which best meets your child's needs.

Endeavor Program
The Program provides a program designed to challenge those students who will benefit from activities beyond that which is possible in the regular classroom. This is a district wide program and students attend full time at various sites across the district.

Early Primary
The Early Primary program is designed for students whose needs are severe enough that assistance beyond the classroom is required. The program is designed to help students learn to control their behavior while continuing their learning in a structured situation through individual or small group assistance. This program is located on our school campus in Portable 5.

School Nurse & Health Clerk
The registered nurse, who is in our building one day a week, looks after student health concerns. The nurse provides health screening for students and assists the multi-disciplinary team in determining the impact of a student's health on learning potential.

The school health clerk oversees attendance, dispenses medication, and deals with daily health concerns.

Students with head lice are sent home until they are nit free. All classmates are notified if a case of head lice is discovered in a classroom. The health clerk will check students upon re-entry to school to assure they are ready to return to school.

Psychologist
The school psychologist's primary role is to conduct evaluations of students who have been referred for assessment due to learning and/or behavior problems. Related duties include conferences with parents, consulting with teachers and administrators, serving on the multidisciplinary team, and functioning as a communication liaison to Bethel's special education administrative staff at the Educational Service Center.

Counselors
Our school counselors are available to help students having difficulty in the school environment. The counselors work with students, with parent permission, individually or in small groups. Classroom presentations and lessons are also included.
Specialist Options
Throughout the week our students see a rotation of specialists while our grade level teachers plan meaningful instruction for their students. There are many options available within our building aimed at meeting the needs of the whole child.

Technology
Roy Elementary integrates computer and iPad technology throughout the curriculum. Each classroom is connected to the internet. Students use a variety of technology for research, instruction, and publication.

Vocal Music Program
Students receive instruction in vocal music, music appreciation, reading music, recorders, and Orff instruments.

Band
Band is available for students in grade five. It is a voluntary activity. Informational meetings are set up for parents at the beginning of each year. Instruction using Orff rhythm instruments are provided as part of the vocal music program.

Orchestra
Orchestra will be offered to fifth grade students based on student interest and scheduling availability.

P.E.
Students receive instruction in a play-based setting.

Learning Resource Specialist
Students receive instruction on selecting information and media sources from the learning resource specialist, librarian. The learning resource specialist also provides instruction in library skills and related curriculum areas including digital citizenship.

Staff List
Principal.................... Stephanie Weinheimer

Food Service........ Mary Guerrero

Associate

Tracy Reda

Administrator ...... Deserae Bull

PE .................... Patty Nielsen

Secretary............... Teresa Buger

Resource Room ...... Meghan O’Brien

Early Primary .......... Cheynate Jones

Title I ................... Bethanne Parr

Kindergarten ........ Vicky Swick

LAP ................... Monica Daniels

Kindergarten .... Melissa Kaasa

Counselor............ Johanna Cox

Kindergarten ........ Patricia Paul

Counselor............. Valerie Walston

1st ........................Michelle Serr

K-3 Specialist ........ Ashley Reiber

1st .................. Maurice Plummer

Nurse ................. DeAnn Sellars

1st .................. Kortney Ginger

Occ. Ther. Assist...

2nd .................. Savannah Smith

Phys. Therapist......

2nd .................. Jasmine Valentine

Speech Lang. Path. . Ginger Frisk

2nd .................. Kurdistan Mohammed

Psychologist ........ Michael Kirlin

3rd .................. Hannah Bankson

Health Clerk......... Amber Overway

3rd .................. Patricia Scott

Office/Lib. Clerk..... Savannah Elms

3rd .................. Tara White

Paraeducators....... Teri Geeson

4th .................. Jessica Diamond

Alec Kaasa

4th .................. Karissa Oliver

Jandi Saathoff
4th ........................... Kaitlyn Zytkoskee          Marquise Avinger
5th ........................... Julie Fulton              Charlene Stearns
5th ............................ Lindsey Strom            Early Primary
Band .......................... Kit Carollo              Assistants........ Sandra Sellars
Orchestra ................. Jordan Hamilton             Scott Smith
Music ........................... Jacob Schuler             Head Custodian..... Debbie Scarbrough
Library...................... Melissa Taylor            Night Custodian Bill Raby
Art ............................. Jesse Crooks

**Student Drop Off and Pick Up**

Students should not be dropped off at school prior to 8:40 AM as there is no supervision for them. Students being dropped off for before school events need to wait with their student until the supervising adult arrives to meet them. **Follow the traffic flow arrows.** Cars must exit using the center lane to avoid the bus loading area and fire lane. Please note that in the afternoon buses will come through the middle lane to access the bus loop behind the school. Make every effort to yield to oncoming buses as they move opposite the traffic flow so that the buses safely enter the back bus loop.

![Traffic flow arrows diagram]

When picking students up, do not park in the bus loading area and fire lane. Please come and escort them from the building. Students may not be picked up at the chain gate. Please do not block traffic while waiting. Any changes to dismissal plans must be communicated to the front office by 1 p.m.

**Telephone Use**

Telephone use by children is reserved for emergency purposes and when determined necessary by school staff. Cell phones are not to be used to contact students during the school day. Our school staff is efficient at managing incoming and outgoing student communications via our telephone system. Be sure your child knows every day what he/she is to do and where to go at the end of the day. Remember, any changes in student end of day transportation must be submitted in writing and/or communicated to our front office by 1:00pm.

**Textbooks & School Equipment**

The school provides textbooks, library books, equipment, and other materials for your child. Students are responsible for maintaining these items and protecting them from damage or loss.

District text and library books: Students are responsible for the books checked out to them during the school year as stated in School District Policy #3520. Students are liable for books that are lost, stolen, or damaged while in their possession. Fines or fees will be assessed according to the District reimbursement procedure. **Students may not be able to participate in field trips, field day or other events, if they have library fines or overdue books.**
Book Handling Guidelines
1. Clean hands keep books clean.
2. Never write, scribble, glue, or cut the pages of a book.
3. Mark your place in a book with a bookmark, not by folding the page.
4. Turn the page by using the top corner.
5. Always carry your books in some type of book bag to help keep them clean and dry.
6. Keep your books in a safe place at home, where little brothers, sisters, or pets cannot bother them.
7. Remember to return your books to the library on time.
9. Take books needing repairs to the Librarian as soon as noted.
10. Bar codes are not to be removed.

Title/LAP Program
Our reading program is supported by schoolwide services from our Title I/LAP program. Under the schoolwide program, we may provide extra support by teaching assistants and Title I/LAP reading materials to any student who would benefit. This allows us greater flexibility in setting up reading groups to best teach your child.

Understand
It is OUR goal to understand how your child learns. We approach each conversation and interaction with this intent. Your partnership is essential in us meeting this goal.

Visiting School
We would like to invite you to visit our school, observe our programs, ask questions, and feel a part of your child's educational program. In order to make your visit a positive experience for everyone involved, please follow these guidelines.

1. Always prearrange your visit. Due to the number of activities that take place during the day, we would like your visit to coincide with activities in which you have the most interest in observing. By checking ahead of time, we can arrange the best time for your visit.

2. Always check into the office before visiting the school. You will sign in and get a nametag to wear, which alerts staff that you are visiting our school and the office is aware that you are on our campus. This is crucial if the building has to be evacuated and is helpful should someone need to contact you. The office staff will be able to notify you of messages.

3. Please try to stay within your visiting schedule. Teachers have a very tight schedule and even though they would love to take time to talk with you after your visit, they will probably need to move the class on to another activity. Please arrange another time if you would like to visit or discuss things further.
4. Above all, come and see your child’s school and meet our staff. You may do this at any of the various functions that take place during the year as well as setting up a special visit.

Volunteers
We encourage parents to be actively involved in their child’s education. We have opportunities for parent and citizen involvement in classrooms, the library, after school activities, and special programs. Volunteers can even work at home on special projects. Contact your child’s teacher or the main office to see what opportunities might interest you. Volunteer applications are available online. You may apply at bethelvolunteers.hrmplus.net. This process usually takes up to 2 weeks so be sure to submit your application well in advance of volunteering. Please contact us to find out how you can be involved in your school. We greatly appreciate all you do to help make this school a great place for your children.

Walking to/from School
A staff member will supervise students walking on the sidewalk in front of the school on Peterson St after 8:35 each morning. Students who cross McNaught (Spanaway McKenna Hwy) will cross at 4th (Huggins Greig Rd) before and after school. Students in 5th grade may walk on their own. Children should go directly to and from school when walking. Because of the dangers to students, walking from areas outside the immediate vicinity of the school is strongly discouraged. If you have questions about your child’s safe route to school, please call us at (253) 683-5100.

Weather
Weather-related closing information is automatically emailed to you from the District Office and posted on the BSD website. Please be sure we have updated contact information to be sure you receive important communications such as these.

Web Page
You may choose to access information about our school by accessing Bethel School District’s web page at www.bethelsd.org and choosing Elementary Schools then Roy Elementary.

Exit
Be sure to exit and enter through the main entrance and be sure to check in at the visitor computer. We need to know who is in the building at all times so as to account for everyone in the case of an emergency.

You
You are an important factor to your child’s success! Please partner with us and remember to join PTA.

ZZZ
Make sure your child gets plenty of sleep for school. Elementary-aged children operate best with 10 hours of sleep.
Emergencies such as snow, ice, thawing roads, power outages and other weather problems can alter school schedules and affect bus transportation for students, whether the situation involves a late-morning start or an early dismissal. Early dismissals due to power outages, snow, etc. will occur only if a delay in dismissal significantly increases hazards. In the event an early dismissal is required, it is important that you have a plan for your child(ren).

Most radio stations, particularly those listed, will broadcast information regarding the operation of Bethel Schools during inclement weather. Since conditions vary from one school district to another, it is very important that you listen specifically for Bethel School District #403. Radio stations provide school information on a continuing basis from about 6 a.m. if weather conditions deteriorate.

These stations will be broadcasting School Emergency Information

<table>
<thead>
<tr>
<th>Radio Station</th>
<th>Frequency</th>
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<tbody>
<tr>
<td>KOMO, TV 4</td>
<td>KCIS, AM 630</td>
</tr>
<tr>
<td>KING, TV 5</td>
<td>KIXI, AM 880</td>
</tr>
<tr>
<td>KONG, TV 6/16</td>
<td>KOMO, AM 1000</td>
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<tr>
<td>KIRO, TV 7</td>
<td>KGY, AM 1240</td>
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<td>KCPQ, TV 13</td>
<td>KGRG, AM 1330</td>
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<td>KTPK, AM 1090</td>
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<td></td>
<td>KPLU, FM 88.5</td>
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<td>KGRG, FM 89.9</td>
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<td>KCMS, FM 105.3</td>
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<td></td>
<td>KBKS, FM 106.1</td>
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</tbody>
</table>

If Bethel is not announced during the newscast, it means schools are open.

If Bethel is announced during the newscast, one of the following situations will be communicated:

- School Closed: All schools will be closed for one day only. All meetings, field trips, after-school activities, etc. will be cancelled for the day (unless specific exceptions are announced). No out-of-district transportation. Pierce County Skills Center is closed.

- School Delay, Two Hours Late: All schools will start two hours late; no half-day Kindergarten, no Preschool, no ECEAP, no Head Start, no late start or early release programs, no out-of-district transportation, no Challenge Program, no transportation for Challenger H.S. Pierce County Skills Center A.M. classes canceled.

- Snow Routes in Effect: Please visit www.bethelsd.org/services/transportation/snow_routes for a complete list of snow routes.
# Student Calendar 2019-2020

## September
- 2 - Labor Day
- 3 - Waiver Day #1 - No Students
- 4 - Teacher/Principal Day
- 5 - First Day of School
- 25 - Late Arrival
- 30

## October
- 10 - Waiver Day #2 - No Students
- 11 - PD Day #1 - No Students
- 25 - Elem/MS/HS Grade Prep Early Dismissal (K-12)
- 28 - Nov 1 - Elem Conference Week Early Dismissal (K-5)
- 30 - Nov 1 - Secondary Conferences Early Dismissal (6-12)

## November
- 6 - Late Arrival
- 11 - Veterans Day - No School
- 27-29 - Thanksgiving Break

## December
- 5 - MS/HS End of 1st Trimester Grade Prep Early Dismissal (6-12)
- 6 - PD Day #2 - No Students
- 11 - Late Arrival
- 23 - Jan 3 - Winter Break

## January
- 15 - Late Arrival
- 20 - Martin Luther King, Jr Day No School
- 29 - PD for Staff - No Students
- 31 - Elementary End of 2nd Qtr Grade Prep Early Dismissal (K-5)

## February
- 14 - Snow Make-up Day or No School
- 17 - President’s Day - No School
- 18 - Waiver Day #3 - No Students
- 26 - Late Arrival

## March
- 11 - PD for Staff - No Students
- 20 - Elem/MS/HS Grade Prep Early Dismissal (K-12)
- 23 - 27 - Elem Conference Week Early Dismissal (K-5)
- 25 - 27 - Secondary Conferences Early Dismissal (6-12)
- 30 - Apr 3 - Spring Break

## April
- 8 - Late Arrival
- 22 - Late Arrival

## May
- 22 - Snow Make-up Day or No School
- 25 - Memorial Day - No School

## June
- 5 - Elem/MS/HS Grade Prep Early Dismissal (K-12)
- 19 - Last Day of School Early Dismissal (All Grades)

## July

## August

### Key
- Late Arrival
- Early Dismissal Elementary
- Early Dismissal MS & HS
- Early Dismissal All Grades
- No School for Students
- Non School Days

Elementary = Grades K-5
Middle School = Grades 6-8
High School = Grades 9-12

Student Calendar = 177 school days for students and 3 waiver days for teachers.