Clover Creek Elementary Family Handbook

Home Of The Hawks

Honest Achieving Willing Kind Successful

2019 – 2020

Clover Creek Elementary
16715 36th Avenue East
Tacoma, WA 98446
Office Hours: 7:45 a.m. to 3:30 p.m.
Phone (253) 683-7800
Dear Clover Creek Families,

Welcome to the 2019-20 school year! In an effort to save district resources and help you locate needed resources easily we have posted building policies on our website. You will find the student handbook, rights and responsibilities, and building discipline letter on our website at: http://www.bethelsd.org/cces under the Family Resources tab. A limited supply of printed copies will be available in the main office and can be printed upon request. Provided below are some highlights found within these important documents:

I. Student Rights & Responsibilities

- Students have a right to pursue a course of studies and make reasonable efforts to learn.
- Students shall attend school daily and be on time to all classes.
- Students shall be aware of and obey all school rules.
- No student may be unlawfully denied an equal educational opportunity or be unlawfully discriminated against. (Policy 3210)

District Policies Regarding:
- Attendance
- Student Discipline
- Student Dress Code
- Appropriate Technology Use
- Transportation Rules
- Family Educational Rights & Privacy Act

II. Student Handbook

- Attendance: Any time a student is not present for school, parents must contact the school to excuse the absence and ensure we know the student is safe. Parents may do this by calling 253-683-7893, using Family Access, sending an email to gphillips@bethelsd.org or writing a note and giving it to Mrs. Phillips.
- Dress Code: Must be appropriate for an educational setting.

III. Discipline Letter

- Clover Creek uses a needs based approach to discipline. We believe misbehavior indicates the student has a need that needs to be met or taught with a positive proactive approach. In the event that the misbehavior persists we use the following progressive discipline approach: classroom interventions, lunch and/or recess detention, after school detention (held Tuesday’s & Thursday’s from 3:00-3:45), in-school suspension, short term suspension and long term suspension.

We look forward to an enriching and successful year with your student! Thank you for your on-going support. Please contact us to request these documents in print at 253-683-7800.

Sincerely,

Sara Olson  Erin Gann  Fletcher Pierce
Principal  Assistant Principal  Associate Administrator

I _________________________ have received a letter informing me of my students’ rights & responsibilities. I am (Printed Parent Name)
aware of where to find copies of the: rights & responsibilities, student handbook and building discipline letter.

(Signed Parent Name)  (Date)  (Student Name)
Parent Resource Page

Clover Creek Elementary
16715 36th Ave E. Tacoma, WA 98446
253-683-7800 - Office
253-683-7898 – Fax
Http:// cc.bethelsd.org
Principal: Mrs. Olson
Assistant Principal: Mrs. Gann
Associate Administrator: Mr. Pierce
Secretary: Mrs. Allott

Clover Creek Hours: 8:30am – 3:00pm
Breakfast Bell – 8:10am
Reminder Bell – 8:25am
School Starts Bell – 8:30am
Dismissal – 3:00pm
Early Dismissal – 8:30am - 11:05am
Late Arrival – 10:30am – 3:00pm

Attendance
Attendance Office: 253-683-7893
Mrs. Phillips - gphillips@bethelsd.org

You can also report your child’s absences through Family access @ Bethelsd.org. Login and password are required. Please call if you need assistance 253-683-7800.

District Event Calendar
www.bethelsd.org/event

Child Nutrition
District Menu
http://www.bethelsd.org/services/child_nutrition/meal_information

PayPams
http://www.paypams.com

Meal Prices

Breakfast
- Free - with approved meal application
- Reduced price - no charge
- Elementary student price - $1.75

Lunch
- Free - with approved meal application
- Reduced price (K-3) - no charge
- Reduced price (4-12) - $.40
- Regular Price (Elementary Level) - $2.75
- Staff - $4.00
- Milk - $.60
CLOVER CREEK ATTENDANCE

Call the Attendance Office by 10:15 a.m. and leave a message each day your child is absent from school. Include first name, last name, teacher, and reason for the absence. You can also report your child’s absences through email and Family access. Please call if you need assistance.

In the event the Attendance Office has not been notified of your student’s absence, a call will be made by the Bethel School District Automated Messaging System to inform you of the unexcused absence. The system begins calling at 11:30 a.m. Therefore, any absences reported after this time will still receive an automated call for the absence.

Daily Attendance – District Policy 3121
Parents are responsible for sending their children to school as required by RCW 28A.225.10; to make sure their children are in school on time each day; to encourage their children to come to school with a mental attitude which fosters learning; to communicate accurately with the school concerning their child’s absence.

Becca Bill
The “Becca Bill” (SB 5439) is our state’s truancy law. Unexcused absences/tardies are subject to a BECCA conference. The BECCA Bill supports the state mandate for students to attend school regularly. When a pattern of attendance concerns become evident, parents will be called in for a conference, at which time attendance and grades will be reviewed to initiate an action plan for attendance and making up assignments.

Pre-Arranged Absences
If you know in advance that your student will be absent for 3 DAYS OR LONGER, a Pre-Arranged Absence Form must be filled out prior to the absence. Forms are available in the office. The principal will determine if the pre-arranged absences are excused or unexcused per RCW policies.

Students on Transfer
It is the responsibility of the parent to provide adequate and timely transportation to ensure that the student attends school regularly and on time. Excessive tardiness, early dismissals, and/or absences may result in re-evaluation of the transfer as outlined in Bethel School District Policy 3131.

Compulsory Attendance:
Parents of a child 8 years of age and under 18 years of age shall cause such a child to attend school and such child shall have the responsibility to and therefore shall attend for the full time when such school may be in session unless the child is enrolled in an approved private school, an educational center as provided in chapter 28A.205 RCW or is receiving home-based instruction. Parents of any child 6 or 7 years old, who have enrolled the child in school, shall cause the child to attend school for the full time when such school may be in session, unless the child is formally withdrawn from enrollment by the parents.

Bethel School District Attendance Guidelines
1 Unexcused Absence – Phone call to parent to excuse absence. Parents have 3 days to respond with a note or phone call.

3 Unexcused Absences – Conference letter mailed home. If no one shows for conference absences will remain unexcused.

7th Unexcused Absence in 1 month – A Stay truancy petition may be filed with the Pierce County Prosecutor’s office.
10th Unexcused Absence – A truancy petition will be filed with the Pierce County Prosecutor’s office. Family will be referred to school truancy board.

5th Excused Absence in 1 month - conference scheduled with Principal or Social Worker. If no parent/guardian attends the conference doctor’s notes may be required for future absences.

10th Excused Absence in a year – conference scheduled with Principal or Social Worker. If no parent/guardian attends the conference doctor’s notes may be required for future absences.

**Reasons for Absences**

<table>
<thead>
<tr>
<th>Excused Absences</th>
<th>Unexcused Absences</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Sick/Injury/Health</td>
<td>• Slept Late</td>
</tr>
<tr>
<td>• Family Emergency</td>
<td>• Parent Running Late</td>
</tr>
<tr>
<td>• Doctor/Dentist Appointment</td>
<td>• Missed the Bus</td>
</tr>
<tr>
<td>• Religious/Cultural Observance</td>
<td>• Car Trouble/Traffic</td>
</tr>
<tr>
<td>• Suspension</td>
<td>• Late Night/Activity</td>
</tr>
<tr>
<td>• Court/Legal Appointment</td>
<td>• Late Ride or No Ride</td>
</tr>
<tr>
<td>• Bereavement</td>
<td>• Parent Sick</td>
</tr>
<tr>
<td>• School- Authorized Activities</td>
<td>• Family Vacation</td>
</tr>
</tbody>
</table>

**LEAVING EARLY**

Calling a student to the office before dismissal time is very disruptive to the learning environment. To limit interruptions to your child’s education and those in his/her class, please make appointments outside of the school day whenever possible. If you need to pick your child up early and have not contacted the school, please call before 2:30PM as this assists the office and helps to make sure your child is ready for you. If a student leaves school before the 3:00 p.m. dismissal bell, his/her attendance record will reflect an end of the day tardy.

**OUR PROMISE TO YOU**

We know that there are a wide variety of reasons that students are absent from school, from health concerns to transportation challenges. There are many people in our building prepared to help you if you or your student face challenges in getting to school regularly or on time. We promise to track attendance daily, to notice when your student is missing from class, communicate with you to understand why they were absent, and to identify barriers and supports available to overcome challenges you may face in helping your student attend school.

**HEALTHROOM**

**When to Keep your Child Home**

- Fever over 100.4 degrees within the last 24 hours
- Vomiting within the last 24 hours
- Diarrhea within the last 24 hours
- Head Lice
- Undiagnosed Rash

If a child is ill enough to require any of the many cold medications, even cough drops, or cannot participate in recess, he/she should remain home where adequate rest can be obtained.

**MEDICATIONS**

Medications may be administered to a student only if the child is under the care of a health care provider who completes a Health Care Packet pertaining to their illness, and it is necessary for the child to receive medication during school hours. Please contact the school nurse or health clerk for a form and procedural directions. This includes all medications even over-the-counter cold remedies, cough drops, pain relievers, lip balms, and lotion.
LICE
Three excused absences days are allowed for head lice treatment. Any additional days will be marked unexcused.

Book
Bethel School District Board Policy - 3436
PEDICULOSIS INFESTATIONS
January 28, 2014

Purpose:
To protect our confined school population from infestation and to assist the parent to eliminate head lice infestation from the child.

1. A student suspected of having pediculosis will be examined by someone who is familiar with the symptoms of pediculosis infestations.

2. If pediculosis or nits are confirmed, the student’s parents will be notified to remove their child from school.

3. Parents will be given verbal and written instructions for removal of pediculosis and nits from the hair. Parents will be requested to use a pediculocide product. They will be informed that nits must be completely removed from the student’s hair before the student will be readmitted to class.

4. The class of the infested student will be checked for further infestation as will siblings and close contacts in other classrooms.

5. The school nurse will be notified of the incidence of infestation.

6. Upon readmission, the student will report to the health room for an examination by the school nurse or health clerk prior to returning to class.

7. Appropriate school staff will make follow-up parent contacts for extended absences.

8. If an absence for pediculosis has extended for longer than one week, the school nurse and principal will meet to discuss solutions to the situation. The principal and school nurse will develop a plan for follow-up appropriate to the individual.

Controlled Access for Clover Creek Visitors
Safety of students and staff is our highest priority. Therefore, we implement regulations designed to control access to Clover Creek by visitors. Specifically, parents and other members of the community must provide photo ID prior to entry into the building (there is a camera located at the buzzer). Once you enter the building proceed to the front office, check in, sign in to visitors book and obtain a visitors badge from the front office staff before going to classrooms or any other area of the building. Visitors who disrupt programming shall be removed from the building and may be denied further access. Student visitors are not allowed without prior approval.

Volunteers
We welcome our volunteers!
All volunteers must complete a volunteer application online prior to volunteering. The approval process can take up to two weeks. Parents who are interested in chaperoning any field trip during the year will require this process be complete prior to the field trip. If you are volunteering in your child’s classroom, we ask that you sign in at the front office in the volunteer book and wear a badge that identifies you as a visiting volunteer. This helps us identify who is in the building at any given time should there be an emergency. When you are ready to leave the school. You must remember to sign out and return your volunteer badge.

• All volunteers must be pre-arranged with the teacher and/or staff member for whom you are volunteering.

**Please remember to turn off your cell phone while volunteering in the classroom and that all adults are role models to our students. Please follow the Clover Creek dress code and behavior guidelines.

Newsletters
Our newsletter lists important dates, activities and upcoming events. We are 96% “green” as we email newsletters to most families. We will send the school newsletter to your email account. If you require a hard copy, please notify the office (253) 683-7800.
Celebrations
We enjoy celebrating students’ birthdays and other occasions. However, due to the many students with food allergies this year, class treats will be handled by teacher discretion. Parents please communicate with your student’s teacher.

PTA
PTA is the Parent-Teacher Association. Parents are encouraged to join and participate actively in parent-teacher activities. The PTA is open to all parents, teachers and community members. Meetings are announced in newsletters and on Clover Creek’s website. The function of the PTA is to provide a forum in which parents can meet to keep in touch regarding school and District happenings, financially support student and staff for items not covered by the general school budget, and sponsor activities that promote a sense of school community. PTA involvement can range from a few minutes per month to chairing large committees. Our PTA values and celebrates all levels of involvement.

Child Nutrition
Our department is responsible for making sure schools serve nutritious meals to students. Research clearly indicates that when students eat well, they learn better. We want to do all we can to promote healthy eating for all our students. We follow state and federal guidelines to ensure that the meals we offer provide good nutrition to students. Feel free to contact Child Nutrition with any questions. (253) 683-6910

Free and reduced lunch applications are available online. Students who qualified for free or reduced lunch last year must reapply each year. You may go to the following:
https://emealapps.bethelsd.org/

PayPams is a great resource to use to ensure your child's lunch account stays current. Negative balances become student fines. This will prevent the student from receiving their report card. The following link can be used to access PayPams:
http://www.paypams.com

Homework
The purpose of homework is to improve the learning processes, to aid in mastery of skills and to create and stimulate student interest.

• Homework is a meaningful learning activity that will increase in complexity with student maturity. Homework is never used as a form of punishment.

The information for any homework assignment will be clear and specific so students may complete homework assignments independently. Homework will not require the use of reference materials not readily available in most homes, the school and/or public library. Students will have instruction on the use of these materials prior to being required to use them for homework.

Communicating by Email, Telephones or Notes
We welcome and encourage communication from parents. You may wish to communicate via email, phone, note or conference. Staff members will make every effort to respond to you within (1) school day.

Email
Email works well when asking questions or when making simple requests for information. All staff can be reached via email. You can find the a staff directory on the Clover Creek website at hppt://cc.bethelsd.org
Suggestions when emailing your student’s teacher, principal or any school staff:

• Please remember that email is not confidential.
• Be concise.
• Make a simple request for information.
Steps to Resolve Concerns
Concerns should be addressed with staff member involved and then followed in this order, if needed:
- Teacher
- Counselor
- Associate Administrator
- Assistant Principal
- Principal
- Director for Elementary Education
- Assistant Superintendent for Elementary Schools
- Superintendent
- Board of Education

Expected Behavior

We passionately believe that children learn best in a structured environment with clearly communicated expectations and consequences. Therefore, the Clover Creek staff has developed a set of expectations for students for each school area to ensure respectful and orderly behavior. Clover Creek teachers will spend the first days of the school year familiarizing students with these expectations. This process will include explicit instruction followed by practice to ensure each student fully understands and can apply our behavioral expectations.

Clover Creek Building-wide
Expected Voice Levels

Level 0 Silent

Level 1 Whisper Voice

Level 2 Conversational Voice

Level 3 Outside Voice

Level 4 Emergency Voice

Expected Behavior - Dismissal 3:00

- Students must not stop at the restrooms or any other area on their way to meet parents or to board their bus without permission from teacher. Upon exiting the building, students will immediately board their bus or walk to parent pick-up. Students will not stop to socialize with friends.
- Students will walk only on designated walkways.
- Students must pre-arrange for permission to be in the building after dismissal.
- Students will stay to the right side of all walkways while traveling during dismissal.
- Bus passes are given to students who provide office staff written permission from a parent/guardian. Requests must be provided to the office staff as soon as possible.
- If a child is going home a different way than normal, the parent/guardian must give written/verbal permission to their teacher or office staff by 2:30. Otherwise, students will be sent home on their normal route.

Expected Behavior - Hallway Behavior

Whole Class
- Face forward, keeping hands and feet to self while maintaining a Level “0” voice.
- Walk in a straight line, avoid gaps, and stay to the right of hallways.
• Stop at all intersections and wait for teacher before proceeding.

**Individual Students**
• Have building hall pass in hand.
• Take most direct route to your destination.
• Maintain a Level "0" voice.
• Stay to the right of the hallway.

**Expected Behavior - Phone Policy**

Staff will determine when a nonsocial and critical situation may require building phone usage.

Student electronics: Students may bring cell phones/smart watches to school provided they are kept in the students backpack and turned off. If you child’s phone/smart watch goes off in class this is the following discipline protocol:

1. A Warning and the phone will be kept by the teacher for the remainder of the day.

2. The phone is recorded in our log and kept in the office and the teacher will contact parents. *(The student may sign for and pick it up at the end of the day.)*

3. The phone is recorded and the administration will contact the parent to pick up the phone.

**Expected Behavior – Assemblies**

**On the way to assemblies**
• Students will use a Level “0” voice.
• Classes will enter gym through designated doors.
• Students will sit with legs folded and hands to self.
• After the entire class has entered the gym and is sitting with legs folded, students may use a Level “1” voice until the assembly begins.

**Starting the Assembly**
• An adult will give the building-wide attention signal, “Hand in the air.” All students will:
  o Instantly shift to a Level "0" voice.
  o Place eyes on the speaker.
  o Maintain attention for the duration of the assembly.
  o Sit on their bottoms and keep safe bodies.

**When the assembly is over**
• Like exiting an airplane, classes nearest the front of the assembly will exit first.
• Until directed by the teacher to stand and exit, students will stay seated and maintain a Level "0" voice.
• Upon being directed to stand, students will rise, maintain a Level "0" voice, keep hands and feet to self, and exit the gym in an appropriate line.

**Expected Behavior - Using the Restroom**

• Sign out in classroom.
• Have appropriate hall pass.
• Use the most direct route.
• Use Level "0" voice.
• Wait quietly and patiently for your turn.
• Wash hands before returning to class.
• Put trash in the trash can.
• Promptly return to class.
• Report any bathroom related problems to your teacher.

**Expected Behavior – Cafeteria**

• Upon entering the cafeteria, cold lunch students will sit down immediately.
• Students will walk in the cafeteria.
• Students purchasing a hot lunch will line up on the gym wall to purchase their meal. Voices in the kitchen will be at a “0” level.
• Students will eat at a voice level “2”.
• Inappropriate Behavior could result in Lunch Detention or Soar Table for reflection.
• Students will not trade food.
• Students will clean own eating area before being dismissed.
• Students will keep hands, feet and objects to themselves.
• Students will stay in their seats and raise hands to get help or seek permission to leave their assigned table.
• Upon being directed to stand, students will rise, maintain a Level “0” voice, keep hands and feet to self, and exit the gym in an appropriate line.

**Expected Behavior - Dress Code**

• Dress and appearance causing disruption to the educational process or presenting health or safety problems will not be permitted.
• Shirts and other clothing that illustrate a message of a sexually suggestive nature or which advertise drugs, alcohol, tobacco, or any other illegal substance are not permitted. Clothing that is gang related is prohibited.
• Shirts exposing the midriff are prohibited.
• Skirts, dresses or shorts should be no shorter than fingertips when standing straight and allowing arms to hang freely toward the floor.
• Hats may only be worn outside or during spirit days.
• No spaghetti strap tank tops or dresses.
• Heelys are prohibited.

**Expected Behavior - Toys from Home**

• Toys including electronic game devices, trading cards, cameras, toys electronic devices, cell phones/smart watch, laser pointer, combustible material and fidget spinners etc. may not be used, seen, or heard during the school day. If a student fails to comply with this directive, the item will be subject to confiscation. Students may get their item at the end of the school day unless the student has had previous items confiscated. If so, parents will need to pick up the item in the office.

*Clover Creek Elementary is not responsible for lost or stolen toys from home.*

**Expected Behavior - Playground**

Student Expectations

• Keep hands and feet to self.
• Leave rocks, bark and other dangerous objects alone.
• Stay within designated boundaries.
• Students must get a hall pass from the recess supervisor to enter the building to use the restroom.
• Follow all adult directives at the first prompt.
• Use only respectful behavior.
• Put all playground toys away at end of recess.
• Stop playing and line up immediately when the whistle blows.
• When weather conditions call for it students will participate in rainy day recess activity.
Progressive Discipline

We are excited to start a new school year with you and your student(s). At Clover Creek Elementary, we are committed to student learning and achievement. We passionately believe that children learn best in a structured environment with clearly communicated expectations and consequences. Staff will invest time at the beginning of the school year teaching your child the expectations for conduct. Although we emphasize a proactive approach to discipline, we also believe that teachers need access to immediate and meaningful consequences. Students who fail to choose to conduct themselves appropriately may be assigned a turnaround, lunch and/or recess detention, after school detention, In School Suspension, and Out of School Suspension. Clover Creek’s Progressive Discipline is as follows:

**Proximity/Non-verbal** – Moving toward a student or standing close to them to silently communicate the message that he or she needs to get on task or stop the undesired behavior.

**Verbal Warning** – Telling the student they need to get back on task or to stop the undesired behavior.

**Turnaround** – The student will be sent to a buddy room for a designated time to reflect on his or her actions and make a written plan for better choices in the future.

**Lunch and/or Recess Detention** – The student will stay in a detention room rather than going to recess and/or lunch. Parents will be contacted by the teacher issuing the detention. (**Students will be guaranteed one of their two recess per day**)  

**After-School Detention (45 minutes)** – The student will be sent to the office after school (Tuesdays or Thursdays). Parent communication will be made by a teacher or school administrator prior to the student serving the detention. Parents will be responsible for picking up their student at 3:45 PM.

**In School Suspension** – The student will spend the day in the office. This will act as an all day detention. The student will have no social interactions with others and will be expected to complete schoolwork along with a reflection sheet. Parents will be contacted by a school administrator.

**Out of School Suspension** – Parents will be contacted by a school administrator prior to the suspension.

We appreciate your support and look forward to an amazing school year! Please feel free to contact us with concerns or questions at (253) 683-7800.

Student Safety

HARRASSEMENT/BULLYING: (Policy 3207) Students are expected and taught to refrain from intimidating or bullying another student verbally, physically or through written or technological means. This includes on school grounds, school transportation or school functions/activities. "Harassment, intimidation or bullying” means any intentional written message or image-including those that are electronically transmitted verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability, or other distinguishing characteristics, when an act:

- physically harms a student or damages the student’s property; or
- has the effect of substantially interfering with a student’s education; or
- is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- has the effect of substantially disrupting the orderly operation of the school.
We teach students that bullying is when someone says or does something intentionally hurtful; they keep doing it even when asked to stop and it is one sided. Students often confuse mean or rude behavior with bullying.

Cases of bullying are to be reported immediately to the school Social Worker, Chelsea Rambo. The Social Worker will investigate the incident to determine the nature of the behavior and report details to administration and parents. Administration will then determine consequences or supports needed and report these to the parents involved.

If you feel your child is being bullied and you would like to make a report please contact the school directly at 253-683-7800 or go to the Bethel School District website at www.bethelsd.org. Under the resources tab you will click on the School Safety Center link and follow the instructions.

**Important Parking Lot Guidelines**

These are some important points for our parent drop off and pick up loop to run smoothly.

The entrance on the south end of the building should be used when entering the Clover Creek parking lot and/or drop off/pick up loop and the north end of the parking lot should be utilized when exiting. Please do not block our loop on the south end during arrival and dismissal times. You may utilize the parking available in the front of the building or at the church. **Parking on the sidewalk is prohibited.**

We will be using the entire loop for drop-off and pick-up. **Please pull as far forward as you can to keep drop off and pick up moving quickly.** If your car is in the loop your child can unload or load using the passenger side of the car. Once they have unloaded or loaded you may pull to the inner loop and go around to exit the parking lot.

For everyone’s safety we highly encourage you to stay in your car and go through the car loop. Parents who are picking up their child/children from school and are not using the Drop Off/Pick Up loop must park in designated parking stalls and exit their vehicle. Additional parking is located at Crossroads Church located at 3509 Military Rd E, Tacoma, WA 98446. Parking on the sidewalk is prohibited.

**Parent Drop-Off**

Students having breakfast may be dropped off at 8:10. All other students may not exit their car until the bell rings at 8:15.

**Parent Pick Up Procedures**

You will be given a car tag with your child’s name and grade on it. If you have more than one student at CCE you can put all their names and grades on one. Please hang this from your rear view mirror, put it on the passenger side visor, or be prepared to hold it up for the teacher on duty to be able to call for your child.

Please pull all the way around the pick up loop. At 3:00 a teacher on duty will begin calling student names through the radio to a teacher in the gym for your child to come out to your car. Once your child/children has loaded pull to the inner loop to exit the parking lot. The teacher on duty will continue to call names as they walk toward the end of the loop so that your child will be out waiting for you as you pull into the loop. If your child has not come out by the time you get to the front of the loop there will be a teacher there to call them again.

Again, we highly encourage you to stay in your car and go through the pick up line. Should you choose to park, you will need to walk up to the gate and wait for the teacher on duty to call for your student.

**Thank you for your cooperation in making our PARENT LOOP one of the most successful (and fastest) in the district!**
Parking lot and Parent drop-off and pick-up key

Additional parking at Crossroads Church located at 3509 Military Rd E, Tacoma, WA 98446. You can enter the Church parking lot from Military Rd E.

The entrance on the south end of the building should be used when entering the Clover Creek Parking Lot and/or Parent Drop Off/Pick Up Loop and the North end of the parking lot should be utilized when exiting. Please do not block our loop on the south end during arrival and dismissal times. Please utilize the parking available in the front of the building. However, if the lot is full please park at our off campus location (Crossroads Church). Please note: Parking on the sidewalk is prohibited.
My child and I have read, discussed, and agreed to abide by the guidelines discussed in Clover Creek’s Handbook.

Student Name _____________________________________________

Student Signature __________________________________________

Parent/Guardian Signature ___________________________________

Date _______________________________________________________

Teacher Name _______________________________________________