

**Pioneer Valley Elementary School LAP Parent Involvement Plan
2016-2017**

The goal for all Bethel School District students is to increase achievement and close learning gaps. We believe that it is critical to partner with parents to foster student success. Therefore, we support Epstein's six types of parent involvement:

- Parenting
 - *Through family workshop activities*
- Communication
 - *Parent phone calls, quarterly progress reports and parent conferences.*
- Volunteering
 - *PTA, classroom volunteers*
- Learning at home
 - *Materials and information from family nights, Title I Parent events*
- Decision Making
 - *Site council meetings*
- Collaborating with the community
 - *Bethel Family Summit*

The Title I/LAP program primary focus for the 2016-17 school year is to increase parent involvement through the participation in parent conferences, family events, and other parent involvement activities.

NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Sharing Decision Making		
Planning, reviewing and adjusting the Title I/LAP Parent Involvement Plan. Distribution of plan to parents and posted on website.	• Invite Initial Planning Committee: LAP teacher, paraprofessionals, parents, administrators	September
	• Meet with Planning Committee to review, plan, and adjust PVE's parent involvement plan, budget, and building model form.	September
	• Place on website for parent access	September
	• PIP plan will be reviewed in the spring to reevaluate its effectiveness and make adjustments and improvements	June

NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Annual Meetings		
Title I/LAP Annual Meeting and parents right to be involved in their child's education.	<ul style="list-style-type: none"> • Summer Reading Program • Summer Reading Celebration 2016 • Back to School Night • LAP Open House night 	<ul style="list-style-type: none"> • June-August 2016 • September 16 • August 30 • October

	<ul style="list-style-type: none"> • The LAP team will call homes and welcome K-4 LAP parents and students. • LAP teacher will attempt to conference with each student's family during the year. • 1st letter of notification and invitation sent to qualifying LAP families • 2nd letter of notification and invitation sent to qualifying LAP families who have not yet responded. • LAP family Reading Night, school wide event. • Kindergarten Reading Night, make and take event • K-4, family reading games day(s) • Take Home program invitations for students in K-4. • Reading Connections, monthly newsletters (Spanish & English) • Summer Reading Kick-Off 2017 	<ul style="list-style-type: none"> • September & October • October & March • September • October • March • November, April • January, May • October • October-June • June
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NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Shared Responsibility for High Student Academic Achievement		
School and parents develop a school-parent-student compact that states the shared responsibility for student academic achievement	<ul style="list-style-type: none"> • Introduce compacts, compose and revise together with initial Planning Committee. • Parents, Students, and Staff, commit to the learning compact. • Conferences with parents and students: share data including DIBELS, STAR, SBA, and instructional scores. • Semester Progress Reports • Continued focus on bi-weekly character trait, reinforcing the school's focus. 	<ul style="list-style-type: none"> • September • September • October & March • October & March • September - June

NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Review of Effectiveness		
Parent opportunities for feedback and Annual Review Meeting	<ul style="list-style-type: none"> • Parent Initial Planning Committee: review, modify, and approve PIP plan. • Parent phone calls and emails demonstrate and increased opportunity to improve 2-way communication. • Parents provide email address, and possible text app for increased and efficient parent communication. • The ASSIST process allows parents and staff to find resources and 	<ul style="list-style-type: none"> • September • September & October • September & October • Ongoing

	<p>additional help for the most at-risk students.</p> <ul style="list-style-type: none"> • Reader board, newsletters, peach jar, website, email, and robo-calls attempt to reach 100% of the families we serve. • Class work is sent home regularly, offering feedback and home support ideas. Parents are requested to sign and return so that we are certain items are received. • A survey will be sent out in May to gather data on the perceptions of parents as it pertains to the LAP program at PVE. That information will help us to make improvements over time. 	<ul style="list-style-type: none"> • Ongoing • Ongoing • May
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NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Communication		
Activities to communicate curriculum, assessment results and student growth.	<ul style="list-style-type: none"> • Reading Connections newsletter • LAP Open House • LAP introduction letter to parents • LAP welcome phone calls • LAP data nights (each grade level) • Conferences: Fall, Spring, and upon request • Parent Reading Game Days (each semester) • Progress Reports (each semester) • Monthly share of DIBELS progress monitoring data (K-2) • Monthly share of STAR progress monitoring data (3-4) • PVE's ASSIST process continues to be refined to help those students not yet making adequate growth. Parents will be informed and involved in each step of this process. 	<ul style="list-style-type: none"> • October-June • October • Sept/Oct • Sept/Oct • Oct/March • Oct/March • Jan/June • Jan/June • Monthly • Monthly • Ongoing

NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Partnership		
Providing full opportunities for participation by all parent groups. Activities to ensure effective	<ul style="list-style-type: none"> • Back to school BBQ • LAP Open House • Data sharing nights • Welcome to LAP phone calls 	<ul style="list-style-type: none"> • August • October • Oct/Mar • Sept/Oct

involvement among parents and community to improve student academic achievement.	<ul style="list-style-type: none"> • Email and possible texting app • Initial Planning Committee • Annual Review Meeting • Parent Reading Game Days • Reading Connections Newsletters • Kindergarten Transition Night (incoming Kinder students) 	<ul style="list-style-type: none"> • Ongoing • September • June • Jan/June • Monthly • April
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NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Parent Information Resource Center (PIRC)		
Informing parents of the existence and purpose of the PIRC	www.nationalpirc.org This information will be included in email and the website.	<ul style="list-style-type: none"> • Ongoing

NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Accessibility		
Opportunities for participation of parents with students with limited English proficiency, disabilities and/or migratory children providing information and school reports in a format and to the extent practicable in a language such parents can understand.	Reading Connections newsletters in English and Spanish. Translators available upon request.	<ul style="list-style-type: none"> • Monthly • As needed

NAME OF ACTIVITY	DESCRIPTION OF ACTIVITY	DATE OF ACTIVITY
Family Involvement Budget Summary		
Parents are involved in the decision making about how funds are spent through parent input during the school based annual meetings.	<ul style="list-style-type: none"> • Initial Planning Committee will meet and include parents to plan, review, and adjust the budget. • Annual Review Meeting will review expenditures and make any changes for the following year. 	<ul style="list-style-type: none"> • September • June

ADOPTION

This Pioneer Valley Elementary Parental Involvement Plan/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I/LAP program, as evidenced by meeting minutes.

The Parent involvement Plan/Procedures were developed /revised by Pioneer Valley Elementary School on mm/dd/2016 and will be in effect for the period of 2016-2017.

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10-4-16
(Date)

These parents were involved with the development of this document:
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