

CONTRACT APPROVAL REQUEST

Requestor: Rhonda Gibson Ext.: 4303 Date: 01/26/2021

Location: Athletics / Security Insurance Required? _____
Print Name
Risk Manager Date

Refer to Contract Agreement Process Instructions for the contract destination in the Business Office.

| Required Data | Complete This Column |
|---|--|
| Vendor name or name of individual with whom we are contracting. | Eatonville School District |
| Vendor email address, contact name and phone number . Vendor mailing address (If not on contract) | Email: t.gehardt@eatonville.wednet.edu Contact: Tami Gebhardt Phone: 253-678-6593 Address: P.O. Box 698 City, State, Zip: Eatonville, WA 98328-0698 |
| Detailed description of the purpose for this contract. Answer the who, what, when and where | To provide swim lane rental for Graham Kapowsin HS Girls Swim Teams during the SPSL Season #1 for the purpose of practice and virtual meets. |
| Start date of contract. | 02/01/2021 |
| End date of contract. | 03/30/2021 |
| Contract amount including any taxes. <u>If multiple years</u> , specify the contract amount per year. | \$5000.00 Contract amount will depend on participation Est- \$5000.00 |
| BSD department or location | Athletics & Security |
| Name of the administrator responsible for the contract approval and budget. | Bryan Streleski |
| <u>Source of funds</u> . Be specific (i.e. dept. budget, grant, federal, state) | General Fund |
| Expenditure budget code. Format: 10 E 530 XXXX XX XXXX XXXX XXXX XXXX X Example: 10 E 530 0100 27 5000 3050 3050 0000 0 | 10 E 530 0102 28 7770 4280 0390 0000 0 |

| School Level | | Policy 6260 Procedure 6260PR | Department Level (Area of Responsibility) | District Level |
|----------------|-------------------------|---|--|-----------------------|
| \$0 - \$15,000 | Less Than \$1,000,000 | | Less Than \$1,000,000 | Less Than \$1,000,000 |
| Principal | Exec. Dir. of Education | Director or Above | Superintendent/Designee | |

It is the responsibility of the budget authority to ensure there is budget capacity.

Bryan Streleski
Print Name

Bryan Streleski
Signature (Administrator)

01/26/2021
Date

Services Selection Form
Service Contracts the Exceeds \$10,000 ~ 3 Vendors Required

For Business Office
Use Only PO#

FORM MUST BE SUBMITTED PRIOR TO REQUISITION ENTRY.


Vendor Selected: Eatonville School District

| | |
|--|---|
| Description of Service: Girls Swim rental for practice and virtual meets | Company Name: <u>Eatonville School District</u> |
| Availability: | Phone Number: <u>360.879.5501</u> |
| Knowledge of Subject Matter: | Date of Call/Attached Email: <u>1/15/2021</u> |
| | Staff Name: <u>John Fisher</u> |
| | Price/Rate: _____ |
| Selected? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

| | |
|--|---|
| Description of Service: | Company Name: _____ |
| Availability: | Phone Number: _____ |
| Knowledge of Subject Matter: | Date of Call/Attached Email: _____ |
| | Staff Name: _____ |
| | Price/Rate: _____ |
| Selected? <input type="checkbox"/> YES <input type="checkbox"/> NO | |

| | |
|--|---|
| Description of Service: | Company Name: _____ |
| Availability: | Phone Number: _____ |
| Knowledge of Subject Matter: | Date of Call/Attached Email: _____ |
| | Staff Name: _____ |
| | Price/Rate: _____ |
| Selected? <input type="checkbox"/> YES <input type="checkbox"/> NO | |

How did you determine there were no other providers who were better suited or qualified?
Pool availability

Signature/Title: 
Print Name: Bryan Streleski

Date: 1/28/21

Facility Use Terms and Conditions Report

Community use of facilities is subject to the terms of District Policy 4260 and the current schedule of user fees. Funds may be charged for the use of school facilities to ensure that funds intended for education of children are not used for other purposes. Permission to use a particular facility may be denied based on a belief that the activity proposed may not be in the district's best interest, or due to the level of previously scheduled use, which will be at the discretion of the district's Manager of Maintenance & Operation.

The person or organization entering into a rental agreement with the Eatonville School District certifies that the information given in this application is current and true. The undersigned further agrees that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all the rules and regulations. The application further agrees to reimburse the Eatonville School District for any damages arising from the applicant's use of said facilities. Any accident involving injury to participants or damages to facilities or equipment occurring during the use of district facilities will be reported to the ESD Maintenance & Operations Department immediately.

In accordance with Chapter 28A.355 RCW, private non-profit groups serving youth are required to provide proof of bodily injury coverage of no less than \$50,000 per occurrence/\$100,000 aggregate. For-profit, business groups are required to provide proof of general liability coverage of no less than \$1 million dollars per occurrence. The Eatonville School District must be named as additionally insured on said policy, and must be named as a certificate holder. Coverage cannot be cancelled or reduced without thirty(30) days written notice to the district's Maintenance & Operations Department. (Low-cost Special Events Liability Insurance is available through the Eatonville School District's carrier).

The applicant agrees that the Eatonville School District and its agents or employees will not be liable for any damage to person or property by reason of negligent acts of applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect, indemnify for legal costs and other expenses, and hold harmless, the Eatonville School District and its officers, employees, directors, and agents from claims, liabilities, or suits, arising from injury to person or property from negligent acts of applicant, directly or indirectly attributable to user's activities and/or use of premises except for sole negligence of the district.

The Eatonville School District reserves the right to cancel or amend all agreements at the district's discretion.

By submitting this application, the applicant and/or the organization the applicant is representing, agrees to having read the rules and regulations above and agrees with the conditions and charges as established.



RHONDA GIBSON <rgibson@bethelsd.org>

Pool usage

John Fisher <j.fisher@eatonville.wednet.edu>

Fri, Jan 15, 2021 at 9:06 AM

To: RHONDA GIBSON <rgibson@bethelsd.org>

Cc: Tami Gebhardt <t.gebhardt@eatonville.wednet.edu>, BRYAN STRELESKI <bstreleski@bethelsd.org>

Good Morning,

We would be happy to accommodate all three teams. I have asked our AD to solidify times and dates for our program and when we have that finalized, we will let you know what is available.

Under the current DOH guidelines, we can accommodate 16 swimmers in the pool and 19 on deck simultaneously. Obviously, at times, all swimmers will be on deck, which will be fine. Anyone on deck who is not working out will need to be masked and maintain 6' of distance. A screening process must be adhered to. We are utilizing a sign in sheet, both coaches and athletes attest to being healthy and COVID symptom free. Coaches must specifically ask this question to each participant. If you are traveling by bus, we could discuss screening at your facility rather than upon arrival.

I've attached two DOH documents that all coaches should read through and understand.

<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/ReopeningWaterRecreationFacilitiesCOVID19.pdf>

<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/WaterRecOccupancy.pdf>

I would recommend providing us with requested times and dates as soon as possible, as our coaches may be willing to adjust if things aren't lining up quite right.

Sincerely,
John Fisher

[Quoted text hidden]

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Manager, Maintenance & Operations
Eatonville School District
Office: 360-879-5501

Bethel School Dist Swim

| Date | Eatonville | Practice | |
|--------------------|-------------|----------|-------------------|
| 2/8/21 | 5 - 7 pm | GKHS | |
| 2/9/21 | 5 - 7 pm | GKHS | |
| 2/10/21 | 5 - 7 pm | GKHS | |
| 2/11/21 | 5 - 7 pm | GKHS | |
| 2/12/21 | 5 - 7 pm | GKHS | |
| 2/15/21 | POOL CLOSED | | |
| 2/16/21 | 5 - 7 pm | GKHS | |
| 2/17/21 | 5 - 7 pm | GKHS | |
| 2/18/21 | 5 - 7 pm | GKHS | GK vs OIG (HHS) |
| 2/19/21 | 5 - 7 pm | GKHS | |
| 2/22/21 | 5 - 7 pm | GKHS | |
| 2/23/21 | 5 - 7 pm | GKHS | GK vs Pinedale SK |
| 2/24/21 | 5 - 7 pm | GKHS | |
| 2/25/21 | 5 - 7 pm | | GKHS/Gulls |
| 2/26/21 | 5 - 7 pm | GKHS | |
| 3/1/21 | 5 - 7 pm | GKHS | |
| 3/2/21 | 5 - 7 pm | GKHS | |
| 3/3/21 | 5 - 7 pm | GKHS | |
| 3/4/21 | 5 - 7 pm | GKHS | GK vs Equinox |
| 3/5/21 | 5 - 7 pm | | |
| 3/8/21 | 5 - 7 pm | GKHS | |
| 3/9/21 | 5 - 7 pm | GKHS | GK vs Rocks |
| 3/10/21 | 5 - 7 pm | | |
| 3/11/21 | 5 - 7 pm | GKHS | GK vs Pinedale SK |
| 3/12/21 | 5 - 7 pm | GKHS | |
| 3/15/21 | 5 - 7 pm | GKHS | |
| 3/16/21 | 5 - 7 pm | | GK vs BHS / SHS |
| 3/17/21 | 5 - 7 pm | GKHS | |
| 3/18/21 | 5 - 7 pm | | |
| 3/19/21 | 5 - 7 pm | GKHS | |
| 3/20/21 | TBD | | SPG / LHS |
| POST SEASON | | | |
| | | | |