

MEDICATION AT SCHOOL

Under normal circumstances prescribed and over-the-counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. If a student must receive prescribed or over-the-counter oral or topical medication, eye drops, ear drops or nasal spray (“medications”) from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. Oral medications are administered by mouth either by swallowing or inhaling including through a mask that covers the mouth or mouth and nose.

If the medication will be administered for more than 15 consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent shall establish procedures for:

1. Delegating, training and supervision of staff members in the administration of prescribed or non-prescribed medication to students by a physician or registered nurse;
2. Designating staff members who may administer prescribed or non-prescribed medication to students;
3. Obtaining signed and dated parental and health professional request for the dispensing of prescribed medication;
4. Storing prescribed or non-prescribed medication in a locked or limited access facility;
5. Maintaining records pertaining to the administration of prescribed or non-prescribed medication; and
6. Permitting, under limited circumstances, students to carry and self-administer medications as necessary to their attendance at school. Medication shall normally not be in the possession of a student but should be transported to and from school by the parent or guardian and utilized by the student under staff supervision.

No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member shall be trained prior to injecting a medication.

Medications other than oral or topical medications, eye drops, ear drops or nasal spray such as suppositories or non-emergency injections may not be administered by school staff other than registered nurses or licensed practical nurses.

If the district decides to discontinue administering a student’s medication, the superintendent or designee must provide notice to the student’s parent or guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Medications other than oral or topical medications, eye drops or ear drops such as nasal inhalers, suppositories or non-emergency injections may not be administered by school staff other than registered nurses or licensed practical nurses.

If the district decides to discontinue administering a student’s medication, the superintendent or designee must provide notice to the student’s parent or guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Legal Ref:	RCW 28A.210.260	Policy Revised	February 10, 2015
	RCW 28A.210.270	Policy Revised	April 9, 2013
		Policy Revised	January 22, 2013
		Policy Revised	August 11, 2009
		Policy Revised	February 25, 2003
		Policy Revised	April 26, 1994
		Policy Revised	March 24, 1981
		Policy Adopted	June 9, 1980
		Bethel School District #403	