

# Creating a Canvas account as a parent


Parents can sign up as an observer in Canvas. They can then link their account to their student or students' account so they can see assignment due dates, announcements and other content. Observers can view the course content, but cannot participate in the course.

To get started:

## 1) Get to the Canvas login

This can be found at the top of the main Bethel website ([www.Bethelsd.org](http://www.Bethelsd.org)), or on the bottom of each school's site (will be moved up top on these soon as well).

## 2) Click to Register



The image shows a screenshot of the Canvas login page. The page has a dark blue background. At the top left is the Canvas logo, which consists of a red circular icon with white dots and the word "canvas" in white lowercase letters. To the right of the logo is a red-bordered box containing the text "Parent of a Canvas User?" and "Click Here For an Account" in white. A red arrow points from this box to the "Login ID" label. Below the "Login ID" label is a white input field. Below that is the "Password" label and another white input field. To the left of the "Log In" button is a checkbox labeled "Stay signed in" and a link "Forgot Password?". The "Log In" button is a white rectangle with rounded corners. At the bottom of the page are links for "Help", "Privacy policy", "Acceptable Use Policy", "Facebook", and "Twitter". At the very bottom is the word "INSTRUCTURE" in white capital letters.

### 3) Enter Signup information

The image shows a 'Parent Signup' form with the following fields and elements:

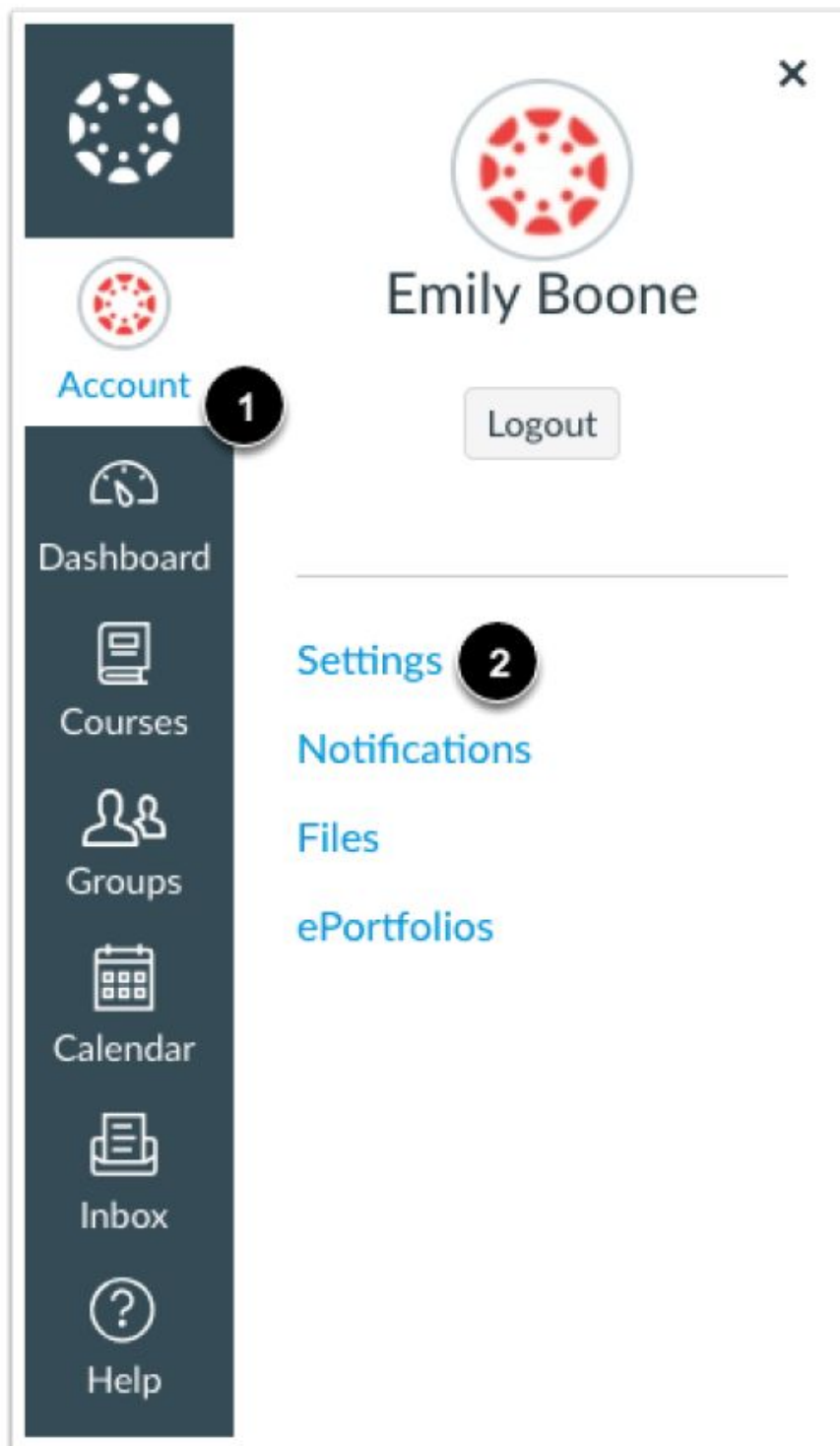
- 1** Your Name: A text input field.
- 2** Your Email: A text input field.
- 3** Password: A text input field.
- 4** Re-enter Password: A text input field.
- 5** Student Pairing Code: A text input field. To the right is a link: [What is a pairing code?](#)
- 6**  You agree to the [terms of use](#) and acknowledge the [privacy policy](#).
- 7** A blue button labeled 'Start Participating' is located at the bottom right, next to a 'Cancel' button.

Enter the following information:

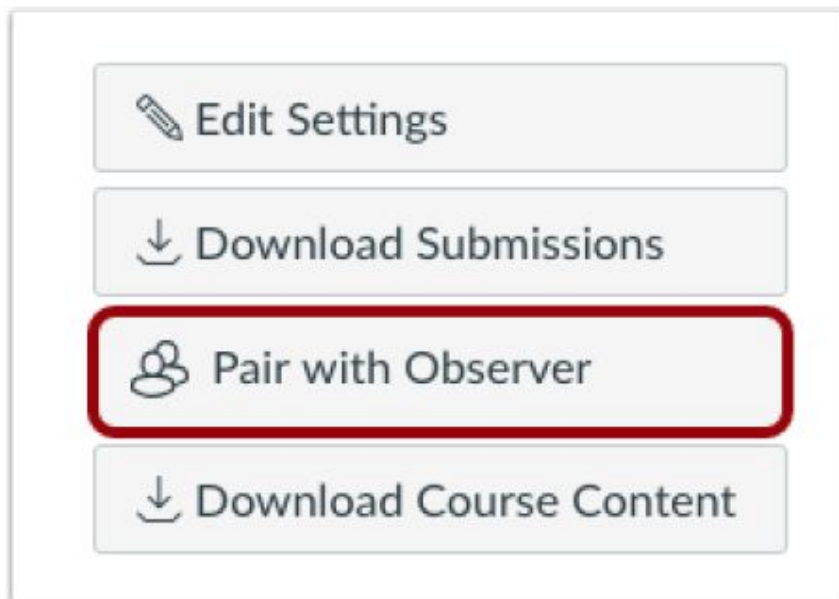
1. Enter your name in the **Your Name** field.
2. Enter your email in the **Your Email** field.
3. Enter your password in the **Password** field.
4. Re-enter your password in the **Re-enter Password** field.
5. Enter a pairing code to link your account to your student in the **Student Pairing Code** field.
6. Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
7. Click the **Start Participating** button.

## 4) Generating Pairing Codes

Students must login to Canvas through MyBethel. Creating pairing codes is not currently available through the app. They go through their settings, and select the “Pair with Observer” option.



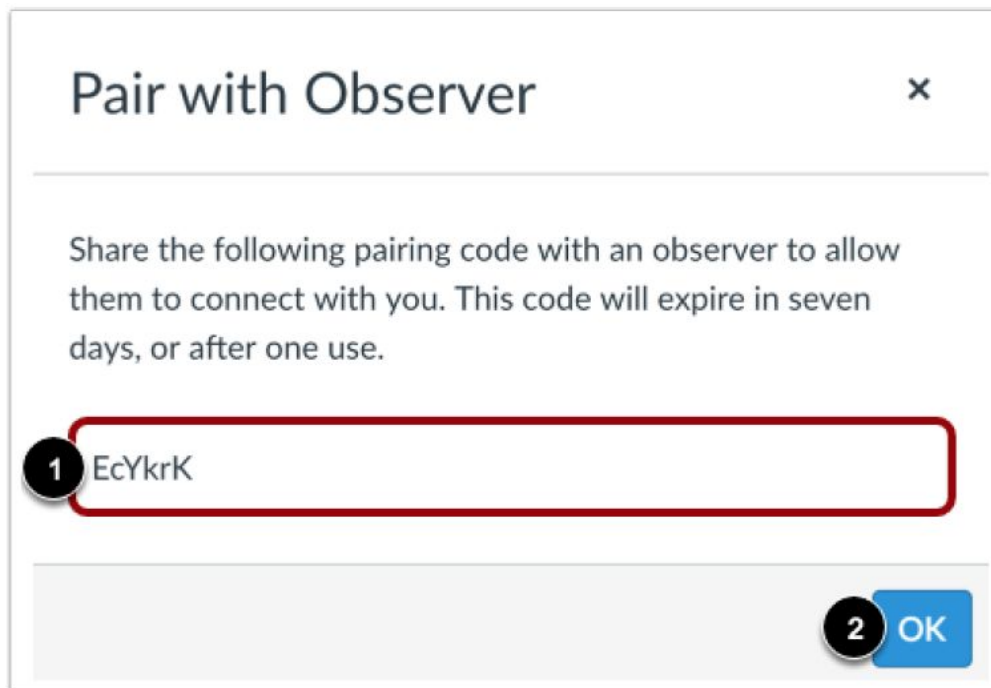
In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].



Click the **Pair with Observer** button.

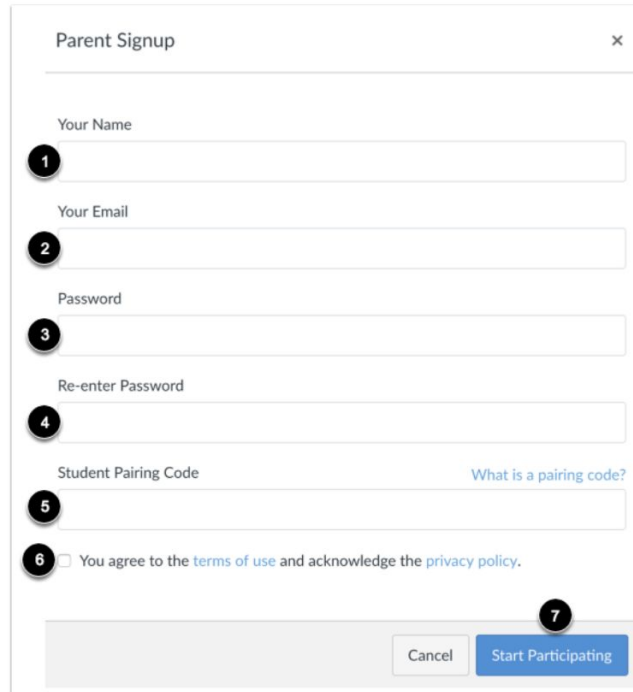
## 5) Copy Pairing Code

Students share the code with parents. This is the code to enter in the signup screen.



## 6) Entering Pairing Codes

Once the observer has the pairing code, they go to their account sign up and enter the code. They then select “Start Participating,” and they are in.



The image shows a 'Parent Signup' form with the following fields and elements:

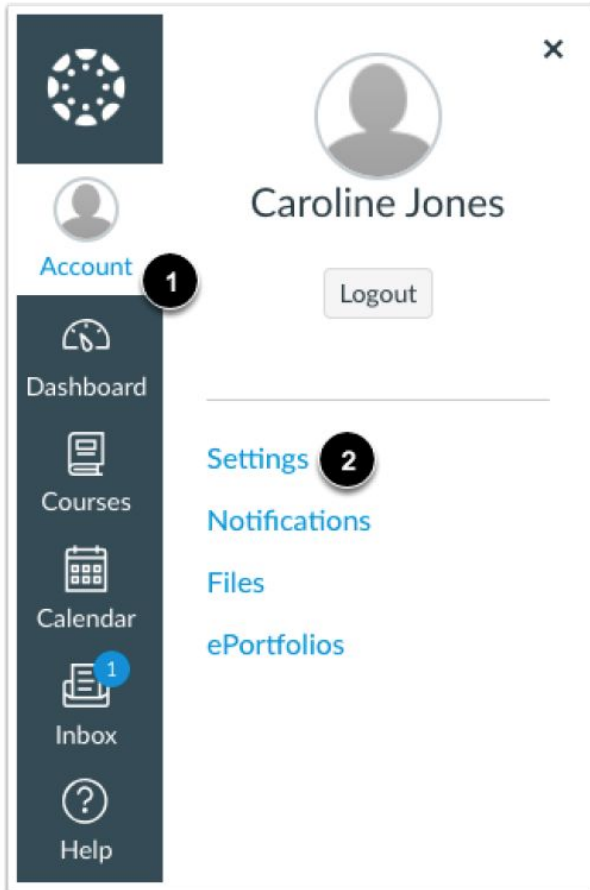
- 1** Your Name
- 2** Your Email
- 3** Password
- 4** Re-enter Password
- 5** Student Pairing Code (with a link: [What is a pairing code?](#))
- 6**  You agree to the [terms of use](#) and acknowledge the [privacy policy](#).
- 7** Start Participating button

Enter the following information:

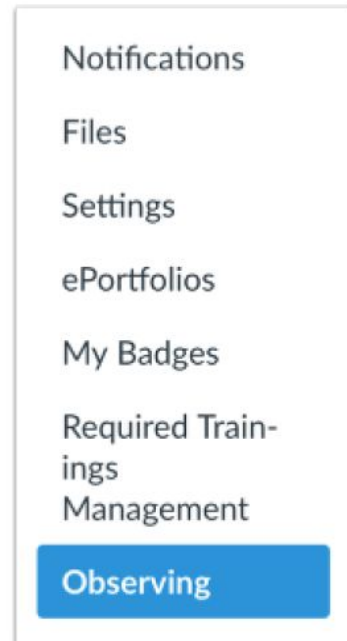
1. Enter your name in the **Your Name** field.
2. Enter your email in the **Your Email** field.
3. Enter your password in the **Password** field.
4. Re-enter your password in the **Re-enter Password** field.
5. Enter a pairing code to link your account to your student in the **Student Pairing Code** field.
6. Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.

# Linking Additional Students

Once parent observer accounts are created, additional students can be added. The observer will start by going to their account, and selecting “Settings.” They follow the same steps as adding a student. (They will need the pairing code from the next student.) Once they add students, they will see them in the list of “Students Being Observed.”



In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].



In User Navigation, click the **Observing** link.

