

**Bethel High School
Home of the Brave**



Culminating Project Packet

Class of 2020

Student Name: _____



Culminating Project



The Culminating Project is a Bethel graduation requirement that applies to every Senior. It is required that students complete five tasks called the “**The Five P’s**”.

The Five P’s of the **CULMINATING PROJECT** defined:

	REQUIREMENTS
PROPOSAL	Prior to beginning the project, you will submit a <u>Proposal Letter</u> . The letter will be a statement of your plan to complete your community connection hours. It will include how those hours will relate to your personal goals as well as your future career and/or college plans.
PROJECT	You will complete and document a minimum of <u>eight hours</u> of <u>Community Connection</u> consisting of community service and/or 4 hours job shadow, (total of 24 hours from 10 th -12 th grades). Your community connection should relate to your personal goals as well as your future career and/or college plans.
PAPER	You will write a two to five page <u>Reflection Paper</u> on how your community connection experience has impacted your post-secondary plan. See the culminating project reflection paper guidelines and scoring rubric.
PORTFOLIO	You will develop a <u>Portfolio</u> , which is a collection of evidence documenting your skills, knowledge, experiences and accomplishments during your educational experience. Your portfolio is the framework for your presentation, it may be an electronic representation (Prezi, PowerPoint, video, etc). This includes work collected from Advisory assignments and Xello.
PRESENTATION	Before you graduate, you must complete an <u>Oral Presentation</u> that includes a <u>Multimedia Component</u> of your culminating project experience. The presentation is held during Student Led Conferences in the spring of your senior year. This presentation must include a well thought-out High School and Beyond Plan. You may reference your Xello information and portfolio, and explain how your high school and beyond plan has provided post-secondary opportunities to further your education towards a career field.

Culminating Project Reflection Paper Guidelines

Format:

- 12 point Times New Roman font
- Double Spaced
- 1 inch margins
- Two to Five pages in length (two full pages minimum)

Task:

- Write a two to five page **reflection paper** on how your community connection experience has impacted your post-secondary plan.
- Be sure to include:
 - A description of your community connection experiences and how these experiences have impacted you and your community.
 - An analysis of how your community connection experience relates to your post-secondary plan.
 - A meaningful link between experiences and self.

Scoring:

- See attached scoring rubric. You must score at least a three or four in all categories in order to pass this assignment.

Due Dates:

- Community Connection Proposal **October 25**
- Hours and First Draft of Paper due **February 7**
- Senior Presentation (Student Led Conference) **March 25, 26, and 27**
- Revised and edited draft **March 27 (conferences) 5 extra graduation tickets if you submit your final paper by this date!!!**
- Final Paper due **April 17**
- Portfolio Completed by **May 8**

Reflection Paper Scoring Rubric

Student: _____

Date: _____

	4 Excellent	3 Good	2 Fair (Redo)	1 Poor (Redo)
<i>Community Connection</i>	Provides thorough description of the community connection experience; contains detail and elaboration that explains how experience was beneficial to the community.	Provides adequate description of the community connection experience; contains minimal detail or elaboration that explains how experience was beneficial to the community.	Provides a weak description of the community connection experience; contains no detail or elaboration that explains how experience was beneficial to the community.	Provides an vague description of the community connection experience; contains no detail or elaboration that explains how experience was beneficial to the community
<i>Career Connection</i>	Provides thorough analysis of how the community connection experience connects to post-secondary plan. Has sufficient detail or elaboration.	Provides adequate analysis of how the community connection experience connects to post-secondary plan; Has basic detail or elaboration.	Provides a weak analysis of how the community connection experience connects to post-secondary plan; lacks sufficient detail or elaboration.	Provides an unclear analysis of how the community connection experience connects to post-secondary plan; no detail or elaboration.
<i>Personal Connection</i>	Provides a meaningful link between experiences and self; includes a variety of examples that show how community connection has helped guide future plans.	Provides an adequate link between experiences and self; includes few examples that show how community connection has helped guide future plans.	Provides a weak link between experiences and self; includes minimal examples that show how community connection has helped guide future plans.	Provides no link between experiences and self; does not show how community connection has helped guide future plans.
<i>Conventions</i>	Paper has strong introduction, body, and conclusion. Few to no spelling/grammar errors. Well-written sentences, varying in length and structure. Overall, clearly written and logically organized.	Paper has basic introduction, body, and conclusion. Some spelling/grammar errors but does not distract from paper. Basic sentence structure/length. Overall, adequately written.	Paper has simple introduction, body, and conclusion. Simple sentence structure/length. Spelling and grammar errors distract from piece. Overall, difficult to read.	Paper has no clear introduction, body, and conclusion. Spelling and grammar errors distract from piece. Short choppy sentences prevent flow of paper.

Score _____/16 (You must score at least a three or four in all categories in order to pass this assignment)

Honors Distinction Reflection/Research Paper Guidelines

Students may choose to write an Honors paper, however there is not any special recognition or cord at graduation.

	HONORS DISTINCTION REQUIREMENTS
PROPOSAL	Prior to beginning the project, you will submit a <u>Proposal Letter</u> . The letter will be a statement of your plan to complete your community connection hours. It will include how those hours will relate to your personal goals as well as your future career and/or college plans.
PROJECT	You will complete and document a minimum of <u>24 hours of Community Connection</u> consisting of community service and/or job shadow. Your community connection should relate to your personal goals as well as your future career and/or college plans.
PAPER	You will write a three to six page <u>Reflection and Research Paper</u> on how your community connection experience has impacted your post-secondary plan. See the Honors Distinction culminating project reflection and research paper guidelines and scoring rubric.
PORTFOLIO	You will develop a <u>Portfolio</u> as outlined on the first page of this packet.
PRESENTATION	<p>Before you graduate, you will complete an <u>Oral Presentation</u> as outlined in column one. You will also be required to invite a panel of five to attend your presentation.</p> <p>Please include the following:</p> <ul style="list-style-type: none"> • Community member or interviewee • Parent/Guardian • Advisor • Two additional adults of your choice

Honors Distinction:

Write a three to six page **reflection and research paper** on how your community connection experience has impacted your post-secondary plan. Be sure to include:

- A description of your community connection experiences and how these experiences have impacted you and your community.
- An analysis of how your community connection experience relates to your post-secondary plan.
- Incorporate, into your reflection, a minimum of four reliable and credible sources related to your field of interest/community service/job shadow.
- Interview someone currently employed in your field of interest. You must plan the interview using the attached template, transcribe and type the interview. The interviewee cannot be related to you.
- Incorporate, into your reflection, a minimum of two references to your interview.
- Include a properly formatted, MLA Works Cited page with complete references to your sources and interview.
- Use 12 point Times New Roman font, double spaced, 1 inch margins

Scoring:

See attached scoring rubric for Honors Distinction. You must score at least a three or four in all categories in order to pass this assignment.

Due Dates:

- Community Connection Proposal October 25
- Project Hours and First Draft of Paper due February 7
- Revised and edited draft due March 27 (conferences). **5 extra graduation tickets if you submit your final paper by this date!!!**
- Final Paper due April 17
- Portfolio Completed by May 2
- Senior Presentation (Student-Led Conference) March 25, 26, and 27

Reflection and Research Paper Scoring Rubric – Honors Distinction

Student: _____ Date: _____

	4 - Excellent	3 - Good	2 – Fair (Redo)	1 – Poor (Redo)
Community Connection	Provides thorough description of the community connection experience; contains detail and elaboration that explains how experience was beneficial to the community.	Provides adequate description of the community connection experience; contains minimal detail or elaboration that explains how experience was beneficial to the community.	Provides a weak description of the community connection experience; contains no detail or elaboration that explains how experience was beneficial to the community.	Provides an vague description of the community connection experience; contains no detail or elaboration that explains how experience was beneficial to the community.
Career Connection	Provides thorough analysis of how the community connection experience connects to post-secondary plan. Has sufficient detail or elaboration.	Provides adequate analysis of how the community connection experience connects to post-secondary plan; Has basic detail or elaboration.	Provides a weak analysis of how the community connection experience connects to post-secondary plan; lacks sufficient detail or elaboration.	Provides an unclear analysis of how the community connection experience connects to post-secondary plan; no detail or elaboration.
Personal Connection	Provides a meaningful link between experiences and self; includes a variety of examples that show how community connection has helped guide future plans.	Provides an adequate link between experiences and self; includes few examples that show how community connection has helped guide future plans.	Provides a weak link between experiences and self; includes minimal examples that show how community connection has helped guide future plans.	Provides no link between experiences and self; does not show how community connection has helped guide future plans.
Incorporation of Research	Includes meaningful and relevant references to at least four sources and at least two references to the interview. References enhance community, career, and personal connections.	Includes appropriate references to at least four sources and at least two references to the interview. References relate to community, career, and/or personal connections.	Includes vague references to sources and/or the interview. May contain fewer than required number of references.	References to sources and/or interview seem disconnected or are missing. May contain fewer than required number of references.
Conventions	Paper has strong introduction, body, and conclusion. Few to no spelling/grammar errors. Well-written sentences, varying in length and structure. Overall, clearly written and logically organized. Works cited page conforms to MLA guidelines, includes at least four print/digital sources and an interview.	Paper has basic introduction, body, and conclusion. Some spelling/grammar errors but does not distract from paper. Basic sentence structure/length. Overall, adequately written. Works cited page conforms to MLA guidelines, includes at least four print/digital sources and an interview.	Paper has simple introduction, body, and conclusion. Simple sentence structure/length. Spelling and grammar errors distract from piece. Overall, challenging to read. Works cited page is improperly formatted.	Paper has no clear introduction, body, and conclusion. Spelling and grammar errors distract from piece. Short choppy sentences prevent flow of paper. Works cited page is missing or incomplete.

Score _____/20 (You must score at least a three or four in all categories in order to pass this assignment)

Honors Distinction Culminating Project Interview Template

Name of interviewee: _____ Age: _____

Occupation/Relationship to your field of interest: _____

Questions:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

12th Grade Student Led Conference Packet

General Information

- Student Led Conferences will take place on March 25, 26, and 27
- **All** students will have a conference.
- Students who do not complete the SLC on time will need to reschedule their SLC during a later time that works for their Advisor or Principal.
- **Students who do not complete the SLC by June 1 will not graduate.**

Student Led Conference Preparation

Prepare Your Presentation

- Use the categories and questions on the SLC rubric to write an outline for your presentation.
- Use the questions on the SLC rubric as guiding questions to help you cover the information in each category.
- Show documentation in your portfolio to help cover the information in each category.
- Include pictures, music, artwork, projects, and/or video in your presentation.
- Your PowerPoint slides should state the main ideas only. Use note cards to remember what you are speaking about or what you are showing from your portfolio.
- Prepare to present for about 15 minutes and allow about 5 minutes for questions from your Advisory teacher and/or guest(s).

Dress and Behave Appropriately

- Look and act like a professional.
- Wear business or dress clothes.
- Speak with expression.
- Face your audience and make eye contact with your audience.

Be Polite

- Begin your presentation by introducing your parents/guardian/guest to your Advisory teacher.
- End your presentation by thanking your audience for taking the time to attend and for any other help they have provided.

Practice, Practice, Practice

- There will be time to practice your SLC during Advisory class.
- You should also practice on your own. Practice with a friend, sibling, or parents.

Be Prompt and Prepared

- Make sure you arrive on time for your SLC and have all of the materials you need (portfolio, note cards, slide show, etc.).
- If you are using your Advisory teacher's computer, make sure ahead of time that you can open your slide show on their computer.

Be Passionate

- The SLC is all about you!
- This is your chance to share who you are, your accomplishments, what you want to get out of school, how you have grown, what you have learned, and what you want to do after high school.



12th Grade Student-Led Conference Presentation Scoring Rubric

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Student Name _____ Score ____/24 (must have 20 to pass)

Use the guiding questions from each category to rate the student led conference presentation

CATEGORY	4 Wow!	3 Got it!	2 Nearly	1 Oops!
Social (Citizen Sections) <ul style="list-style-type: none"> • How are friend/family influencing in making quality decision • What have you learned from your friends and family, and how will that affect your future decisions? • What can you do better? • What activities/clubs are you involved in currently and how are they helping you prepare for your future? 	Addressed extremely well	Mostly addressed	Somewhat addressed	Not addressed
Academic Growth/Goals (Learner Section) <ul style="list-style-type: none"> • Have you met your academic goals? What have you done to get there? • How will what you have learned academically help you in your post high school life? • In what areas do you need to improve? • In what areas are your strengths? 	Addressed extremely well	Mostly addressed	Somewhat addressed	Not addressed
Experiences/Skills (Career, Learner and Citizen Section) <ul style="list-style-type: none"> • What have you gained from your experiences? • How have you broadened your experiences and/or improved your skills? • How will you take this with you? 	Addressed extremely well	Mostly addressed	Somewhat addressed	Not addressed
Career (Career Section) <ul style="list-style-type: none"> • What is your career path? • What are your ideas and plans to get there? 	Addressed extremely well	Mostly addressed	Somewhat addressed	Not addressed
Community (Citizen Section) <ul style="list-style-type: none"> • How can you help/continue to help your community? • Community Service: how do your hours relate to your career? Contribute to society? • How does your chosen career path influence society? 	Addressed extremely well	Mostly addressed	Somewhat addressed	Not addressed
Presentation <ul style="list-style-type: none"> • Did you stay within the time allotment? • Did you dress professionally? • Did your oral presentation include a multi-media component? • Did you maintain good eye contact? • Where you poised, confident, and easily heard & understood? • Did you practice your presentation? 	Addressed extremely well	Mostly addressed	Somewhat addressed	Not addressed