



Pre-Veterinary Technology Syllabus

Instructor: Ms. DeWitt
Room#: Cascade 105
Office Hours: 7:25-7:45 and 1:45-2:50

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Course Overview

The Pre-Veterinary Technology program is designed to prepare students for a career in animal healthcare and provides a foundation for employment in fields such as veterinary medicine, agriculture, research, fish and wildlife as well as training in bathing services. Students will gain experience through classroom activities and handling of resident animals in a realistic setting that models worksites in the industry.

Course Units

- Introduction & Overview of the Veterinary Technology Profession Components & Competencies
- Clinical Procedures – Including Surgical & Medical Procedures
- Anatomy & Physiology and the Process of Disease
- Breed Identification – Vet Tech 100
- Zoonotic Diseases/Wildlife Medicine/Endangered Species
- Animal Welfare & Research
- Health Management
- Medical Terminology
- Office, Surgical and Laboratory Procedures
- Medical Math & Metrics (1st & 2nd Year)
- Safety in the Agricultural Industry – Veterinary Technology (1st & 2nd Year)
- Professional Application and Externship (2nd Year)
- Large Animal Unit Related to Agriculture – Farming as a Business (2nd Year)

Course Textbook

- Veterinary Assisting Fundamentals & Applications
- Dean Vaughn Medical Terminology
- Medical Dictionary Sixth Edition by Bantam

Course Fees (fees are subject to change based on vendor adjustments)

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|----------|---------|------|---------|-------------|---------|
| • Scrubs | Bottoms | S-XL | \$20.00 | 2XL & above | \$22.00 |
| | Tops | S-XL | \$20.00 | 2XL & above | \$22.00 |

Certifications

- Precision Exams
- CPR/AED/Basic First Aid

* Certificates will not be issued until all fines and/or fees are paid in full

Grading Policy

Students are primarily assessed based on their mastery of course content and technical skill. The majority of a student's grade (70%) is based on summative assessments and (30%) is based on formative assessments.

Grading Breakdown

70% - summative assessments (tests, projects, labs, presentations, etc.)

30% - formative assessments (classwork, practice, quizzes, homework, leadership, employability, etc.)

Grading Scale

Percent	Letter Grade	Percent	Letter Grade
100-93	A	82-80	B-
92-90	A-	79-77	C+
89-87	B+	76-73	C
86-83	B	72-70	C-
69 and below = F			

Homework Policy

Although the majority of PCSC work is done during the class period, occasionally homework is assigned or classwork will need to be completed outside the school day. All assignments are expected to be turned in on time. Missing homework will be entered in the gradebook with a score of "0" until completed. Work submitted after the due date will receive a reduction in points. Teachers will set final dates, after which a late assignment will no longer be accepted. Teachers may also identify work that will not be accepted late. If a student knows they will be absent, it is their responsibility to make arrangements ahead of time to obtain class or homework that will be missed. Students with excused absences will have two days for every day absent to turn in missing work.

Redo Policy

Redo opportunities are available to students who are working hard towards content mastery but need an additional testing opportunity to demonstrate proficiency. Students who are given a redo opportunity will be required to show effort and progress not only on the first assessment, but will also be required to complete work outside of class as directed by the teacher. Redo opportunities may not be given to students who choose not to study or prepare for an assessment, who refuse to take an assessment, or who abuse the redo opportunity. Certain projects and assessments are not eligible for a redo opportunity, including final exams.

Internet and Computer Access

The Pierce County Skills Center uses the platform, Canvas, to manage digital classroom content. In many cases assignments will be distributed and turned in through this system. This means that students should have access to the internet and a device outside of school. If your student does not have access to these, please contact the main office (253.800.4800) for assistance. Hot spots and devices are available through students' home districts.

ParentVUE/StudentVUE

Students and their parents/guardians are strongly encouraged to use ParentVUE/StudentVUE to monitor grades and attendance. [ParentVUE](#) is an online link provided through the school district website for you to access your student's course information, including grades, assignments, and attendance. If you do not already have an ID and Password contact the main office (253.800.4800) for your login information.

Dual Credit & College Credit

Students have the opportunity to earn college credits at local community and technical colleges. Students must earn a C or better and have met all course competencies. Dual credit opportunities are subject to change based on course offerings and approval at the community and technical colleges. Visit the [Dual Credit](#) page on the PCSC website for the most current information.

Leadership & SkillsUSA

Leadership is a vital component of all career and technical education classes. Every day you will be required to demonstrate strong leadership and workplace skills: prompt attendance, professional and respectful behavior, problem solving, working with diverse groups, and strong communication.

Students have the opportunity to join SkillsUSA, a student leadership organization that includes teachers, high school and college students, and industry partners who are working together to ensure America has a skilled workforce. Participation in SkillsUSA provides students with the opportunity to further develop the personal, technical, and workplace skills to better prepare them for career success. SkillsUSA activities culminate in regional career and technical competition events. Students who qualify may advance to state and national competitions.

Policies and Course Requirements

PCSC Expectations & Policies – [Student Handbook](#)

Students are expected to review and follow the school rules, procedures, and processes outlined in the PCSC student handbook and the district's [Student Rights and Responsibilities](#). Students will be held accountable for the rules outlined; claiming to not know about a rule does not excuse a student from the consequence.

Cheating/Plagiarism

Cheating is by definition, an action done by a student to supply work for another student, or turn in work, use work, or rely on work that is not their own, other than in circumstances clearly understood to involve collaborative or group learning. The judgment of the teacher or staff member who discovers cheating is final. The first offense of cheating will be an F on the assignment/assessment. A second offense of cheating may result in an F in the program and removal from PCSC.

Electronic Equipment

Personal electronic devices, including but not limited to, cell phones, can be a disruption to the educational process and are not permitted at school. The only exception to the following policy is if a teacher specifically grants permission for usage for educational purposes. Electronic devices are to be turned off and put away before entering the building. Students who continue to violate the electronic equipment policy can expect their device to be confiscated, a parent/administrative conference, and additional disciplinary action. Insubordination or argumentative behavior regarding device confiscation will result in further disciplinary action.

Food & Drink

Food and beverages, with the exception of water, are not permitted in classroom areas. No water should be near laptop or desktop computers. A bottle refill station is located in the Cascade Building.

Hall Passes/Vests

Students must have instructor permission to leave class and only one student is permitted out of class at a time. Passes are not to be requested during lectures or presentations. Any student out of class should have a hall pass with time and destination. Any student who needs to go to the parking lot during class must WEAR a classroom-provided safety vest.

Safety Policy

Unsafe behavior and lack of professionalism will not be tolerated in the classroom, lab, clinicals, or on field trips. Lab equipment will be used safely and for its intended purpose only. Horseplay or unsafe behavior will not be tolerated and is grounds for dismissal from the program. Students must pass a written lab safety exam with a score of 100% before engaging in lab activities. All accidents or injuries must be reported to the instructor immediately.

Personal Animals in the Classroom:

At times it is appropriate for a student to bring their pet to class, only if it directly relates to the topics being covered. Students must have instructor permission and have the documents listed below completed before an animal will be permitted in the class. No animals will be permitted without the documents, no exceptions.

- Prior approval required before bringing any animals to your class session
- Release of liability contract
- Proof of current vaccinations, including Rabies
- Animals must be current on an approved flea and tick preventative before entering the facility. Animals must be free of fleas, ticks, lice and mites before entering the facility.
- Please do not bring your animal through the main hallway. Entrance to the classroom will be through the kennel area exterior door or the side door next to room 105.

Sensitive Issues

The program uses various videos, movies, current news and industry documents as part of the course curriculum. While all efforts are made to screen the content, any opinions expressed in this content belong to those who created it and don't necessarily reflect the views of the school, class or instructor. Students are encouraged to discuss both the opinion of the content creator, but also the opposing view to gain a greater understanding and appreciation of the issues being discussed.

Some media may contain gruesome images related to animal cruelty, diseases, disorders, and parasites. Never is such material used in a gratuitous manner. Parents are encouraged to discuss any concerns with the instructor. Additionally, dissections are a normal part of an anatomy and physiology class and research.

Tools/Equipment/Technology





All tools/equipment/technology are the property of PCSC, and although students will check out items for use during class, items are not to be removed from the classroom/lab area. Students are responsible for all items assigned to them until checked back in by the instructor. Any item removed from PCSC will be considered stolen property and the student will be subject to disciplinary action and reported to the Pierce County Sheriff's department.

2nd Year Program - Enrollment Requirements

Several PCSC programs have both a first and second year, however automatic enrollment in the second year is not guaranteed. PCSC 2nd year students are considered the leaders of the center. They are students who during their first year, earned no lower than a B grade, had excellent attendance (less than 10 per year excused or unexcused), and demonstrate responsible, respectful, and professional behavior. Most importantly, students must be able to self-manage and successfully work independently without teacher interventions. Instructor approval is required for 2nd year applications.

		SEPTEMBER					MARCH						
		M	T	W	T	F	M	T	W	T	F		
Aug 31 - PD Day #1 - No Students												8 - Late Arrival	
1 - Waiver Day #1 - No Students				31	1	2			1	2	3	23 - Grade Prep Early Dismissal	
2 - Back to School Prep - No Students		5	6	7	8	9	6	7	8	9	10		
5 - Labor Day - No School		12	13	14	15	16	13	14	15	16	17		
6 - First Day of School		19	20	21	22	23	20	21	22	23	24		
14 - Late Arrival		26	27	28	29	30	27	28	29	30	31		
23 - PD Day #2 - No Students													
		OCTOBER					APRIL						
		M	T	W	T	F	M	T	W	T	F		
12 - Late Arrival		3	4	5	6	7	3	4	5	6	7	3-7 - Spring Break	
20 - Grade Prep Early Dismissal		10	11	12	13	14	10	11	12	13	14	12, 26 - Late Arrival	
21 - PD Day #3 - No Students		17	18	19	20	21	17	18	19	20	21		
		24	25	26	27	28	24	25	26	27	28		
		31											
		NOVEMBER					MAY						
		M	T	W	T	F	M	T	W	T	F		
11 - Veterans Day - No School			1	2	3	4	1	2	3	4	5	10 - Late Arrival	
16 - Late Arrival		7	8	9	10	11	8	9	10	11	12	26 - Snow Make-up Day or No School	
23-25 - Thanksgiving Break		14	15	16	17	18	15	16	17	18	19	29 - Memorial Day - No School	
		21	22	23	24	25	22	23	24	25	26		
		28	29	30			29	30	31				
		DECEMBER					JUNE						
		M	T	W	T	F	M	T	W	T	F		
6 - End of 1st Trimester Grade Prep (Early Dismissal)					1	2				1	2	7 - Late Arrival	
7 - PL Day #1 - No Students		5	6	7	8	9	5	6	7	8	9	19 - Juneteenth - No School	
14 - Late Arrival		12	13	14	15	16	12	13	14	15	16	20 - Grade Prep Early Dismissal	
19-30 - Winter Break		19	20	21	22	23	19	20	21	22	23	23 - Last Day of School Early Dismissal	
		26	27	28	29	30	26	27	28	29	30		
		JANUARY					JULY						
		M	T	W	T	F	M	T	W	T	F		
2 - New Year's Day (observed) No School		2	3	4	5	6	3	4	5	6	7		
11 - Late Arrival		9	10	11	12	13	10	11	12	13	14		
16 - Martin Luther King, Jr Day No School		16	17	18	19	20	17	18	19	20	21		
25 - PL Day #2 - No Students		23	24	25	26	27	24	25	26	27	28		
		30	31				31						
		FEBRUARY					AUGUST						
		M	T	W	T	F	M	T	W	T	F		
15 - Late Arrival				1	2	3		1	2	3	4		
17 - Snow Make-up Day or No School		6	7	8	9	10	7	8	9	10	11		
20 - President's Day - No School		13	14	15	16	17	14	15	16	17	18		
21 - Waiver Day #2 - No Students		20	21	22	23	24	21	22	23	24	25		
		27	28				28	29	30	31			

- KEY -

-  Late Arrival (No AM Session)
-  Early Dismissal (No PM Session)
-  No School for Students
-  Non School Days

Student Calendar = 178 school days for students and 2 waiver days for teachers.