

Pierce County Skills Center
BOARD MEETING MINUTES
Zoom
Monday, August 24, 2020
11:00 a.m. via Zoom

Members Present	Others in Attendance:
Tom Seigel, Bethel Krestin Bahr, Eatonville Lance Goodpaster, Franklin Pierce Jessica Soete, Steilacoom Michelle Lewis, Sumner-Bonney Lake Bill Gaines, Sumner-Bonney Lake John Page, Tacoma Michelle Ledbetter, Director	Jennifer Iyall, PCSC

Call to Order

Michelle Ledbetter called the meeting to order at 11:03 a.m.

Agenda Approval

Superintendent Goodpaster moved to approve the agenda as presented. Superintendent Seigel seconded the motion. The motion passed by consensus.

1. Meeting Minutes

Superintendent Seigel moved to approve the June 29, 2020 meeting minutes as presented. Jessica Soete seconded the motion. The motion passed by consensus.

2. Consent Agenda

Superintendent Goodpaster moved to approve the Consent Agenda as presented. John Page seconded the motion. The motion passed by consensus.

2.01 Interlocals/MOUs

Clover Park Technical College – Medical Careers

2.02 Contracts

ABA Cleaning & Janitorial
DigiPen Institute of Technology
New Dimension Lawn & Landscaping

Estimated Cost

Up to \$95,000
Up to \$105,000
\$55,000

2.03 Donations - None

2.04 Out of State Travel - None

3. Personnel

Superintendent Seigel moved to approve the Personnel Consent Agenda as presented. Michelle Lewis seconded the motion. The motion passed by consensus.

3.01 Staffing

New Hires

Criminal Justice – John Cruz
DigiPen Video Game Development – Ian Lewis
Pre-Veterinary Technology – Sarah DeWitt

Effective Date

9/1/2020
9/1/2020
9/1/2020

Resignation

Dean of Students – Jessica Soete

7/30/2020

3.02 Stipends

Remote Learning/Canvas Course Prep
Safety Stipend – Scroggins, Adam
CTSO Stipend (SkillsUSA) – Scroggins, Adam

Amount

\$1,600 per Instructor
\$400
\$1,600

4. Credit Equivalencies

John Page moved to approve the 2020-21 PCSC program credit equivalencies as presented. Jessica Soete seconded the motion. The motion passed by consensus.

5. 2020 Summer School Recap

On May 22, 2020, PCSC received approval to offer summer school via remote learning. During the next three weeks, we determined course offerings, hired summer school teachers and created a plan for synchronous and asynchronous student learning. On June 10, we began accepting applications and by July 10 our amazing PCSC office staff had registered 409 students in 27 classes and ordered necessary supplies and equipment, all while finishing up the regular school year.

Many of the classes offered take home kits which allowed students to participate in hands-on activities during the 14-day session. PCSC also provided technology including Chromebooks, laptops, iPads and hotspots to students. Staff delivered take home kits and technology to students who could not travel to PCSC to pick up their items. Our goal was to make our summer school classes accessible for all students.

Our fantastic summer school teachers had about six weeks to build their online Canvas courses in order to be prepared for the first day of class on July 13. All of our teachers were still teaching their regular high school classes through June 19 yet still managed to create engaging and rigorous summer school classes.

6. 2020-21 Enrollment Update

PCSC continues to register students for the 2020-21 school year. An enrollment breakdown by district and by program/session is included in this packet.

7. Fall Reopening Update

Michelle Ledbetter provided an update regarding Fall reopening planning.

Adjournment

The meeting was adjourned at 11:27 a.m.

Governing Board Chair

Secretary to the Board