

THE Shining Mountain Elementary
Parent Information
RE: End of day procedures
2015-2016

Dear Parents/Guardians,

END OF DAY: BUS RIDERS

We would like to ensure you are assured in how your student will end his/her day at the Mountain. Our teachers will be organizing their students in line-orders per their bus color and/or pick-up routine. They will then walk their entire class out to the parent pick up area and bus area each day.

PARENT DROP OFF/PICK UP:

In order to ensure safe passage to end of the day destinations are possible for our students we are asking for the following support:

- Please be sure you drop your student off so they can be on time to class. Class starts at 8:30 AM. Breakfast is served at 8:15 AM at the cafeteria.
- If you are a parent here to pick up your student from school, please either wait in your vehicle in the driveway/parking lot or walk to the designated parent pick up area located in front of the gymnasium. **If you are a kindergarten parent, you will meet your student next to the black chain link fence near the preschool play area.
- Please avoid waiting for your students in front of the main doors to the school as this causes confusion while our classes try to dismiss.
- Unless it is an emergency, we are asking that you avoid early dismissal for your students after 2:45 PM as our teachers utilize this time for class meetings, planner checks and announcements.

Thank you in advance for your cooperation and support in our efforts to ensure your students are safe in their travels to and from school. We are looking forward to a great school year. Please feel free to contact us if you have any questions/concerns at 253-683-5200.



Gym area
(Parent Pick-up Area)

Front Door

Shining Mountain Elementary

Crosswalk

Lane 1: Drive thru **only**.
Students are not to
exit/enter cars here.
Please do not park in this
lane.

Lane 2:
Parents drop off or pick up
students.
Please utilize
entire lane
(even past the
crosswalk).
Do not leave
car
unattended.

Parking Lot

Parents can park
& walk their student
to/from the building.

-Use the two parent lanes for dropping off and picking up students. Please have students remain in your car until you are in Lane 2. At dismissal students will be asked to wait to approach your vehicle until you have arrived in Lane 2. We do not want students walking through cars in the pick up/drop off area.

-Parents must remain in their cars in the drop off/pick up lanes. Please do not leave your vehicle for any reason to prevent blocking traffic. If you want to walk your child into school or meet your student at the office area, park in the parking lot.

-Thanks in advance for your courtesy, flexibility and patience when dropping off and picking up students. These procedures are in place for the safety of our children.

THANK YOU PARENTS!