Directions for Paying for iPad Coverage On-line

1) Go to www.bethelsd.org

2) Select the shopping cart icon on the top

3) Sign-in using your students lunch number and last name

Welcome to the Bethel School District's online payment portal!

FOR STUDENT PAYMENTS:
Username: Student ID Number (7 digits)  Please make sure to add leading zeros to your existing student ID number
Password: Student Last Name  IN UPPERCASE

FOR ALL OTHERS:  CLICK HERE to create an online account.  SAVE LOG IN INFORMATION

Accepted Card Types:
- Visa
- MasterCard
- Discover

Make sure to add a zero in front of student number

Make sure to have last name in ALL CAPS

User Name: User Name
Password: Password
Sign in
4) Select your students name (double check to make sure the information is correct (if you have multiple students in the district you will select one and repeat with other students on a different invoice). **To ensure that purchases are applied to the right student pay for one student at a time.**

5) Select iPad Coverage Program.

6) In the window that opens select the coverage that you wish to purchase. **NOTE:** if you are declining you must still select Decline. You will not be charged anything, but the information will be logged in the system.
7) When you are ready to check out click on the shopping cart on the top right.

8) Make sure the information/order is correct and select “Check-out Step One”.

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>IPAD COVERAGE FULL PRICE</td>
<td>$35.00</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$35.00</td>
</tr>
<tr>
<td>Tax (0.00%)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Convenience Fee</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

charged a convenience fee for your online purchase.
9) Read through the “Hold Harmless” and “iPad Coverage Document”, initial to indicate you have read then select “Checkout Step 2:”

10) Here you will fill in your payment type and finish the process. Make sure to print a copy for your records.