Dear Parents and Students,

Dear Centennial Parents and Students,

I am excited to welcome you to Centennial Elementary School. The staff at Centennial is preparing to welcome all students and begin the 2017-2018 school year. For those of you new to our school and/or district, you will find a staff of wonderful people that have a reputation of creating a learning environment that is both warm and demanding.

My name is Chris Brauer, principal at Centennial. As principal, I value building relationships and student achievement. I believe that all students can and will learn. I am also committed to continuing Centennial’s emphasis on our “No Excuses University” program which challenges students to realize their full academic and social potential while making certain each student is prepared for college or any post high school program, should they choose that path.

To all new incoming students and parents, I welcome you to the Centennial family. The staff at Centennial looks forward to working with you both this year and the years to come. Here are some ways for parents to partner with the school and support your student this year:

1. Have your student to school prepared and on time each day.
2. Check your student’s backpack and discuss its contents as well as your student’s day.
3. Initiate communication with your student’s teacher to ensure a positive school experience.
4. Sign in and out of the office each time you visit.

Lastly, I want to be clear in my belief that educating our students is a partnership with the school and home. I want to encourage parents to take the opportunity to get involved and share in the journey with us. When we all have paddles in the water moving the same direction, great things happen.

Feel free to contact the Centennial office staff or myself if you have any questions or concerns. Thanks for being part of the Centennial family. Have a wonderful school year.

Go Cubs!

Sincerely,

Chris Brauer and the Centennial Staff

Welcome

The Bethel School District is proud to be a part of your child’s education. Our schools are committed to working with parents and our community to provide an outstanding educational program for Bethel’s young people. As your children go through Bethel schools they will be taught by highly trained and caring teachers. Bethel bus drivers, custodians and food service staff are a vital part of that team, working to create a safe, secure, and healthy setting that supports the learning environment. You will find that the teachers, principals and classified staff in each school work together to provide a quality school for all students.

You are invited to become involved in your child’s school. Each school has a Parent Teacher Association (PTA), which offers parents a way to get to know other families and to take part in many school activities. For parents who wish to become part of the school’s planning process, a membership in the school site council is encouraged. Whether you choose to become active in school activities or to support your child through conversations and help at home, Bethel staff will work with you to ensure that your child is a successful learner.

Thank you for being our partner as we strive to provide the best possible education for all our young people. We appreciate the opportunity to serve you and your children.

Sincerely,

Tom Seigel, Superintendent of Schools

---

Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td>3/4</td>
</tr>
<tr>
<td>Absences</td>
<td>3/4</td>
</tr>
<tr>
<td>BECCA Bill</td>
<td>3</td>
</tr>
<tr>
<td>Breakfast &amp; Lunch</td>
<td>8</td>
</tr>
<tr>
<td>Counseling Office</td>
<td>8</td>
</tr>
<tr>
<td>Conferences</td>
<td>7</td>
</tr>
<tr>
<td>Daily Schedule</td>
<td>8</td>
</tr>
<tr>
<td>Discipline System</td>
<td>5</td>
</tr>
<tr>
<td>Dress Standards</td>
<td>6</td>
</tr>
<tr>
<td>Field Trips</td>
<td>8</td>
</tr>
<tr>
<td>Going home w/friends</td>
<td>7</td>
</tr>
<tr>
<td>Harassment, Bullying, or Sexual Harassment</td>
<td>5</td>
</tr>
<tr>
<td>Homework</td>
<td>8</td>
</tr>
<tr>
<td>Lost &amp; Found</td>
<td>8</td>
</tr>
<tr>
<td>Medication/Health</td>
<td>4</td>
</tr>
<tr>
<td>Parent Drop-off/Pick-up</td>
<td>7</td>
</tr>
<tr>
<td>Parent Teacher Association (PTA)</td>
<td>7</td>
</tr>
<tr>
<td>Phone Numbers</td>
<td>2</td>
</tr>
<tr>
<td>Playground Rules &amp; Kelso’s Choices</td>
<td>6</td>
</tr>
<tr>
<td>School Closure</td>
<td>7</td>
</tr>
<tr>
<td>Skateboards</td>
<td>7</td>
</tr>
<tr>
<td>Student Insurance</td>
<td>3</td>
</tr>
<tr>
<td>Student Transportation</td>
<td>7</td>
</tr>
<tr>
<td>Textbook &amp; Equipment</td>
<td>8</td>
</tr>
<tr>
<td>Vision &amp; Mission Statement</td>
<td>2</td>
</tr>
<tr>
<td>Visitors</td>
<td>4</td>
</tr>
<tr>
<td>Volunteers</td>
<td>7</td>
</tr>
<tr>
<td>Walkers</td>
<td>7</td>
</tr>
</tbody>
</table>
VISION STATEMENT
The vision of Centennial Elementary is to facilitate the maximum educational growth of each child. We strive for excellence by challenging all individuals to realize their fullest potential.

MISSION STATEMENT
At Centennial students and staff develop their individual potential by being self-directed, responsible, and accountable learners. We build a partnership between home, school, and community in order to enhance an accepting, safe, and successful learning environment.

- Academic-We will have high expectations and promote academic excellence for all students.
- Social-We will maintain an environment in which all children and adults feel welcomed, respected, trusted, and an important part of the school.
- Emotional-We will foster a climate of a caring community which respects and values diversity.

IMPORTANT PHONE NUMBERS
Office 683-7700
Health 683-7793
Attendance 683-7792
Counselor 683-7779
Principal 683-7789
Secretary 683-7791
Associate Administrator 683-7788
Food Services 683-7794
Bethel Emergency Line 683-6001
Transportation 683-5900
Bethel Recreation 683-7751

CENTENNIAL PLEDGE
As a Centennial Cub, I am proud to say;
I will be positive and safe each and every day;
I pledge to do my best in every single way;
Listening, learning, and being fair
when I work and play.
My teachers believe in me, my family believes in me, and I believe in myself.
No excuses, I am college bound.

School Expectations
I will not interfere with the learning and safety of others and myself.

Centennial Cub Pride:
P- Positive choices
R- Respect
I- I solve my problems
D- Do my best
E- Encourage others

SCHOOL HOURS
Breakfast students enter building: 8:05
Students enter building: 8:15
School begins: 8:30
School dismissal: 3:00
Early dismissal: 11:05
Late arrival: 10:30
ATTENDANCE INFORMATION, LAWS AND POLICIES

Centennial Elementary’s attendance policies and procedures are in accordance with Bethel School District policies. They are summarized below. Full language of the policies is available upon request.

DAILY ATTENDANCE - District Policy 5121

Parents are responsible for sending their children to school as required by RCW 28A.225.10; to make sure their children are in school on time each day; to encourage their children to come to school with a mental attitude which fosters learning; to communicate accurately with this school concerning their child’s absence.

MAKE UP DAYS - District Policy 5122

A student will have the right to make up work for an excused absence provided arrangements are made with the teacher to do so within a reasonable length of time. A student may be required to make up work for unexcused absences.

ACTIVITIES

Any student participating in an after school or evening activity is expected to attend classes on the day of the scheduled activity. Attendance for all classes the following day is also expected. For weekend activities, attendance in classes the previous Friday is required. Failure to comply with these attendance regulations may result in a student being declared ineligible and not allowed to participate. Any exceptions require administrative approval.

BECCA BILL

The “Becca Bill” (SB 5439) is our state’s truancy law. Unexcused absences/tardies are subject to a Becca Conference. The Becca Bill supports the state mandate for students to attend school regularly. When a pattern of attendance concerns become evident, parents will be called in for a conference, at which time attendance and grades will be reviewed to initiate an action plan for attendance and making up assignments.

ATTENDANCE ARRIVAL/DISMISSAL GUIDELINES

<table>
<thead>
<tr>
<th>Class begins promptly at 8:30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students arriving between 8:30-9:00</td>
</tr>
<tr>
<td>Students arriving between 9:01-11:05</td>
</tr>
<tr>
<td>Students departing between 11:06-2:30</td>
</tr>
<tr>
<td>Students departing between 2:31-3:00</td>
</tr>
</tbody>
</table>

STUDENT INSURANCE

Free health insurance is provided to students without coverage. The forms can be picked up in the office or parents can call to ask that a form be sent home with their child.

GUIDELINES FOR TARDIES/ABSENCES

- 4 tardies within a 30 day period = phone conference with Associate Administrator
- 2 absences (excused or unexcused) within a 30 day period = letter home and/or phone conference with Associate Administrator and/or Principal
- 5 unexcused absences within a 30 day period or 10 unexcused absences within a year = Becca Bill (see Law/Policies above)
- 5 absences (excused or unexcused) within a quarter (8 weeks) = face-to-face conference with Associate Administrator and/or Principal
- 10 absences (excused or unexcused) within the school year = face-to-face conference with Associate Administrator and/or Principal
- 15 absences/tardies (excused or unexcused) within the school year = face-to-face conference with Associate Administrator and/or Principal AND attendance contract will be enacted.

<table>
<thead>
<tr>
<th>Excused Absences</th>
<th>Unexcused Absences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sick/Injury/Health</td>
<td>Any other reason, not listed to the left, is deemed unexcused.</td>
</tr>
<tr>
<td>Family Emergency</td>
<td>Extreme situations will be determined on a case-by-case basis.</td>
</tr>
<tr>
<td>Doctor/Dentist Appt.</td>
<td></td>
</tr>
<tr>
<td>Religious/Cultural Obsevance</td>
<td></td>
</tr>
<tr>
<td>Suspension</td>
<td></td>
</tr>
<tr>
<td>Court/Legal Appt.</td>
<td></td>
</tr>
<tr>
<td>Bereavement</td>
<td></td>
</tr>
<tr>
<td>School-Authorized Activities</td>
<td></td>
</tr>
</tbody>
</table>

STUDENT/PARENT PROCEDURES

- Students arriving late to school will go directly to the attendance window with a parent/guardian, written note excusing student or a doctor’s note. Students without a note will be marked unexcused.
- Phone calls to our attendance clerk stating the reason for lateness or absence(s) are welcome and will be excused if they meet the criteria listed above.
- If you student is leaving the school before our dismissal time of 3:00, parents/guardians must sign the student out in the office. (Please note in order to maximize student learning, students will NOT be called down from class until the parent/guardian arrives at school)
- For any absence that is pre-planned (i.e. vacation, etc.) and more than 2 days parents will need to get the “Pre-Arranged Absence Form” in the attendance office no less than 3 days prior to the absence.
- Students will make up ALL work and tests as determined by the classroom teacher. It is a student/parent responsibility to check with the teacher about work that is to be made up and when the work is to be turned in. Students may be kept in at recess time to complete missing work.
- Parents/Guardians are encouraged to view “Family Access” on our district website (www.bethelsd.org) to report absences. Contact our office (253-685-7700) if you are new to Family Access and need more information.
**DID YOU KNOW?**

- Starting in kindergarten, too many absences can cause children to fall behind in school.
- Missing 10% (about 18 days/year or 2 days/month) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- The teaching that occurs in the classroom while a student is absent can never be truly made up as the absent student misses the class discussions, etc. which cannot be replicated and is so critical to student learning.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.
- Attending school regularly helps children feel better about school and themselves. Start building this habit early so they learn right away that going to school on time, every day is important and what is expected.

**HOW CAN YOU HELP...**

- If your child does not want to come to school, please bring them so we can help figure out what is going on. Not bringing them to school will only make the situation worse and makes it increasingly difficult for the student to return.
- Don’t let your child stay home unless they are truly sick. Keep in mind sometimes complaints of a stomach ache or headache can be a sign of anxiety or nervousness and not a reason to go home.
- Avoid medical appointments and extended trips when school is in session.
- Set a regular bedtime and morning routine.
- Lay out clothes and pack backpacks/lunch the night before.
- Find out what day school starts and make sure your child has the required shots.
- Come to our Open House BBQ before school starts to introduce your child to their teacher and get acquainted with their classroom to help foster a smooth transition back into school.
- If your child seems anxious about going to school talk to teachers, school counselor or other parents/friends for advice on how to make the child feel comfortable and excited about learning.
- Develop a back-up plan for getting your child(red) to school if something comes up. Call on a family member, neighbors or friend.
- Please remember that attending Centennial Elementary on a District or Out-of-District transfer can/will be revoked based on repeated attendance violations.

**ACCIDENTS AND ILLNESS**

- Parents of children who become ill or injured while at school shall be notified. **It is imperative that parents list emergency numbers with the school.** Please contact the school office when you change your home or work telephone numbers.

**COMMUNICABLE AND/OR CONTAGIOUS CONDITIONS**

Students with contagious or infectious diseases are excluded from school until they have completely recovered. Often times, children will encounter head lice in large public settings. While these small insects are a nuisance, they pose no health hazard. The Bethel School District system **does** require that children are treated and free of both the insect and eggs before returning to school.

**BETHEL PUBLIC SCHOOLS REGULATIONS PERTAINING TO FIRST AID AND MEDICATIONS**

School personnel shall not give medications to students unless the school receives the following paperwork: 1) written parental requests and 2) a proper prescription with signed authorization from a physician. Forms are available in the office. School personnel, as contained in the American Red Cross First Aid Manual, shall give students no treatment other than first aid. Medications such as Aspirin, Tylenol, Alka-seltzer, eardrops, Pepto-Bismol, and the like, are not to be given by school personnel.

**HEALTH SERVICES**

Student health services are provided by our school nurse and health clerk. Periodic screening tests are conducted for identification of possible problems regarding vision, hearing, or speech. Parents are notified and advised when referral to a physician might be indicated by the screening tests.

**VISITORS TO CENTENNIAL: A SCHOOL SAFETY MATTER**

Visitors are always welcome,

- Parents and visitors are **required to report to the office to secure a visitor’s badge before accessing other areas of the school.**
- When requesting to visit classrooms, please make prior arrangements with the teacher.
- Students and teachers are instructed to immediately report anyone or anything of a suspicious nature.
- Parents are asked to drop off forgotten textbook, lunches, lunch money, etc. in the office. These will be forwarded to students in a timely fashion so that instruction time is not lost.
**BUILDING-WIDE DISCIPLINE SYSTEM**

We are a Positive Behavior Intervention Support (PBIS) School, which means we are focused on finding the positives in each child and intervening early to assist and support students who are struggling with appropriate school behavior. Student compliance through positive reinforcement is our goal, but in the case that discipline action is needed students will be warned through a variety of ways (teacher proximity, non-verbal, & verbal cuing) before the following steps are used:

<table>
<thead>
<tr>
<th><strong>Level 1 (Mild) Infractions</strong></th>
<th>are minor misbehaviors that can be adequately corrected at the time they occur. They do not require documentation. A staff member who observes a Level 1 infraction corrects the student in the setting.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Examples of Level 1 infractions in the learning environment:</strong></td>
<td></td>
</tr>
<tr>
<td>- Negative Attitude</td>
<td></td>
</tr>
<tr>
<td>- Unprepared for class</td>
<td></td>
</tr>
<tr>
<td>- Off-task</td>
<td></td>
</tr>
<tr>
<td>- Talking Out</td>
<td></td>
</tr>
<tr>
<td>- Out of Seat</td>
<td></td>
</tr>
<tr>
<td>- Disrupting Behavior (tapping; pestering; making noises; throwing objects)</td>
<td></td>
</tr>
<tr>
<td>- Hiding from adult</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Level 2 (Moderate) Infractions</strong></th>
<th>are misbehaviors that require a “RESET” form and time to reflect what could be done differently. Same behavior continues after teacher providing warning and teaching. May or may not involve administration.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Examples of Level 2 infractions in the learning environment:</strong></td>
<td></td>
</tr>
<tr>
<td>- Argumentative</td>
<td></td>
</tr>
<tr>
<td>- Refusal to comply to teacher/adult directions</td>
<td></td>
</tr>
<tr>
<td>- Inappropriate Language</td>
<td></td>
</tr>
<tr>
<td>- Inappropriate Use of Technology (phone out)</td>
<td></td>
</tr>
<tr>
<td>- Walking Out of the Classroom</td>
<td></td>
</tr>
<tr>
<td>- Repeated Level 1 infraction occurring after interventions</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Level 3 (Severe) Infractions</strong></th>
<th>are misbehaviors that may require immediate administration involvement and documentation using a Discipline Referral Form. When L3 behavior requires administration, action will be given (L/R, afterschool detention, ISS, and/or suspension) and admin. will contact parents. If admin. Is not involved, teacher writes referral, assigns action (L/R detention), and contacts parents.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Examples of Level 3 infractions in the learning environment:</strong></td>
<td></td>
</tr>
<tr>
<td>- Fighting</td>
<td></td>
</tr>
<tr>
<td>- Profanity or vulgar language</td>
<td></td>
</tr>
<tr>
<td>- Threatening</td>
<td></td>
</tr>
<tr>
<td>- Physically Aggressive</td>
<td></td>
</tr>
<tr>
<td>- Bullying &amp; Harassment</td>
<td></td>
</tr>
</tbody>
</table>

**Bullying and Harassment (Policy 3206 & 3207)**

The district is committed to a safe and civil educational environment for all students, employees, parent/legal guardians, volunteers and patrons that is free from harassment, intimidation, and/or bullying. “Harassment, intimidation or bullying” means any intentional written message or image-including those that electronically transmitted, verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability, or other distinguishing characteristics, when an act:

- Physically harms a student or damages the student’s property; or
- Has the effect of substantially interfering with a student’s education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of school.
PLAYGROUND RULES & EXPECTATIONS
Students will follow the school rule: I will not interfere in the learning and safety of others and myself.

Safety is our top priority!
• Students must follow adult directives.
• Students will play appropriate games and activities (i.e. wall ball, tetherball, four square, jump rope, swings, basketball, soccer and the big toy are some of the approved activities.)
• Students must use the equipment properly.
• Physical/touching games or activities are not allowed (tag, football, rough playing, piling on games, etc.)
• Students will not throw rocks, bark, sticks or snowballs.
• Students are not to bring toys, trading cards, balls, etc. from home.
• Profanity, put downs, teasing, or harassment will not be tolerated.

STUDENT SAFETY AND WELFARE
It is unlawful for any student to carry onto any school premises, school provided transportation, or areas with facilities being used exclusively by public school any firearm or weapon. Students who violate the firearm policy will be expelled from school for a minimum of one calendar year in accordance with RCW 28A.600.420. Parents must be notified of the imposition of the expulsion and their right to hearing and appeal. The principal or designee shall notify appropriate law enforcement personnel of known or suspected violations of the firearms policy (Board Policy #3249)

STUDENTS DRESS STANDARDS
In support of Centennial’s student dress code, it is important for all students and parents to read and observe the guidelines listed below. Each statement is intended to both improve the level of safety for our children and to remove any disruptive or distracting situations from the classroom environment.

GUIDELINES FOR STUDENT DRESS
• Students are allowed to wear shorts. It is permissible to wear mid-thigh to knee length shorts, however, all students are asked not to wear clothing that is excessively tight or above the mid-thigh (place arms at side; shorts and/or skirts must extend beyond the fingertips).
• Pants, skirts, and blouses must not be revealing.
• Undergarments are not to be visible.
• Tank tops and tube tops must be worn with a shirt with sleeves.
• Pajama pants should not be worn to school except for special occasions sponsored by school organizations.
• Sagging pants, hanging chains or belts, or sunglasses are not permitted.
• Shirts and other garments that illustrate a message of suggestive nature, displays profanity, or which advertise drugs, alcohol, or any illegal substance are not suitable for school.
• Proper footwear is important for the safety of students. Flip-flops and high-heels can cause serious accidents and are not considered safe for children while at school. Tennis shoes are recommended for P.E. and recess.
• Boys and girls are asked not to wear hats, bandanas or hoods inside the building except for special occasions sponsored by school organizations.

Students will be asked to cover up or remove offending clothing and parents may be contacted. Persistent offenses will result in a phone call to parents. Parents will continue to serve as a strong means for maintaining a safe and sensible standard for all.

BEHAVIOR STANDARDS
Centennial students will use a school wide conflict resolution program called Kelso’s Choices. This curriculum teaches students to differentiate between big problems and small problems. Big problems are defined as anything dangerous, illegal, or against the school rules. Big problems will result in a discipline referral to the office. All other encounters are considered small problems. Students will be taught nine strategies to solve small problems. They are:
1. Talk it out.
2. Make a deal.
3. Ignore it.
4. Walk away.
5. Go to another game.
6. Tell them to stop.
7. Share & take turns.
8. Wait & cool off
WALKERS
Due to unsafe roads surrounding Centennial Elementary, students who live in the development on 245th, 246th, and 247th street are the only ones permitted to walk to school. In the interest of student safety, we need to have a permission slip on file if your child is allowed to walk to school. Please visit the office to fill out a form.

PARENT PICK UP/DAYCARE
Students will check out at the turnaround area located near the portables (see below map) with the supervising adult and be released to parents or approved adult as they pull up to receive their child. Parents will remain in their car during pick up times. Please be prepared to show picture ID when requested.

STUDENTS TRANSPORTED BY AUTOMOBILE
Students must be dropped off directly in front of the school at our supervised crosswalk. When you pick up your child please park in a designated parking spot at the East end of the school. Please do not park in the day care van area outside the kindergarten classrooms. Please do not use the bus lanes when transporting students by automobile. (see map)

STUDENTS GOING HOME WITH FRIENDS
Both sets of parents who are involved shall make any arrangements for a child to go home with another child at home. A note, needs to be sent to the teacher or office. Whenever a child is to leave school other than the usual manner, the school needs to be notified in writing.

SKATEBOARDS
The use of skateboards, Heelys or any similar wheeled device on school property is strictly prohibited.

PARENT-TEACHER ASSOCIATION
The Parent-Teacher Association offers many opportunities for parents, teachers, staff and community members to work together to enrich the lives of students at Centennial Elementary. All parents are encouraged to attend PTA meetings and become a member to help plan exciting and educational events. PTA can be contacted at centennialpta@gmail.com

VOLUNTEERS
Centennial Elementary offers many opportunities for parents to volunteer their time and talents in providing assistance in the operation of the school and in enriching the educational experience of students. The Centennial staff appreciates the many hours of service provided by volunteers each school year. Some of the opportunities for volunteering include assisting in the library, assisting teachers with their educational programs such as reading, writing, math, and computer technology and assisting in preparing materials for the teachers to use in the classroom. Please talk to your child’s teacher to arrange a time to volunteer. You must have a current volunteer form on file.

CONFERENCES
Though report cards serve as a good means of communication, they may not always be sufficient for some individual situations. Parents, as well as teachers, are urged to initiate a conference to clarify concerns and solve problems. All conferences should be scheduled for a mutually agreed time either before or after school hours. Formal parent-teacher conferences occur twice a year and are a very important part of the school program. Taking the time and making the effort to know the teacher will contribute to your child’s security in recognizing the cooperative spirit of good parent-teacher and home-school relationships.

INCLEMENT WEATHER

SCHOOL CLOSING
The closing of school due to snow is authorized by the Superintendent’s office. This information is given over the local TV and radio stations. Announcements by radio and TV stations are to be considered official. Channel 4 (KOMO), 5 (KING) and 7 (KIRO) are three local stations that report school closings. Families are asked to prepare a family emergency plan should such conditions require schools to close.
COUNSELING OFFICE
Centennial Elementary has one full-time counselor assigned to the building who supports students, teachers and families. The counselor meets with students individually and in small groups to support social/emotional growth. The counselor is also involved in the academic and behavioral support of students and frequently works with parents, teachers and administration to create a holistic plan to help students be successful. The counselor also helps facilitate communication between families and community resources.

STUDENTS AT SCHOOL BEFORE AND AFTER HOURS
Students should not arrive at school in the morning before the scheduled arrival time or remain at school after the dismissal time. School hours are 8:15am - 3:00pm unless a supervised activity is planned. Parents will be informed if there is a planned activity and need to sign a permission slip allowing their child to stay.

Students are asked not to play on the sidewalks or around the buildings before/after school hours.

Skateboarding is prohibited on school property. Parents are asked to remind their children of the need to protect our school from potential vandalism and abuse.

FIELD TRIPS
Field trips may be taken and are an extension of classroom instruction. Parents who wish to volunteer must check with the classroom teacher and must have a current volunteer application on file.

HOMEWORK
The purpose of homework is to build on skills that have been taught in class and to teach independent study habits. Bringing in completed homework assignments on time is extremely important.

LOST AND FOUND ARTICLES
The Lost and Found is located in the main hallway. It is most helpful if outerwear and other personal items are labeled with the child’s name. Lost and Found items that go unclaimed will be donated to charity twice per year.

TEXTBOOKS, LIBRARY BOOKS & SCHOOL EQUIPMENT
Students are responsible for the books checked out to them during the school year as stated in School District Policy #3520. Students are liable for books that are lost, stolen or damaged while in their possession. Fines or fees will be assessed according to the District reimbursement procedure.