## Task Force Work Plan

**October 9, 2018**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Planned topics and outcomes</th>
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| **Meeting #1**  
*Tuesday, September 18* | **Topic:** Introductions and context  
**Outcome:** Approve the Task Force Charge, understand the purpose of the Task Force and the challenges Bethel School District is facing  
**Materials:**  
- Presentation  
- Draft Task Force member charge |
| **Meeting #2**  
*Thursday, October 18* | **Topic:** Review options:  
- Year-round track schools  
- Double shifting  
- Distance learning  
- Use of Bethel Learning Center  
- Explore space at local colleges  
**Outcome:** Understand options, identify additional research needed for year-round track and double shifting options, begin evaluation of options and identify pros and cons  
**Materials:**  
- Options evaluation table handout  
- Options fact sheets  
- Task Force work plan |
| **Meeting #3**  
*Thursday, October 25* | **Topic:** Review options:  
- Change middle school to elementary school  
- Partner with adjacent school district  
- Use parts of middle schools for elementary  
- Turn all middle schools and elementary schools into K-8  
**Outcome:** Understand options; understand potential implementation effects; and identify pros and cons  
**Materials:**  
- Presentation  
- Options fact sheets |
| **Meeting #4**  
*Thursday, November 15* | **Topic:** Review options:  
- Turn all middle schools into grades 5-8 or 4-8  
- Repurpose commercial site  
- Close Elk Plain SOC & change to elementary  
- Double shifting option: A&B days (one group attends on A, the other on B)  
**Outcome:** Understand options; understand potential implementation effects; and identify pros and cons  
**Materials:**  
- Presentation  
- Options fact sheets |
<table>
<thead>
<tr>
<th>Activity</th>
<th>Planned topics and outcomes</th>
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<tbody>
<tr>
<td>Meeting #5</td>
<td><strong>Topic:</strong> Review options:&lt;br&gt;• Year-round track schools&lt;br&gt;• Double shifting&lt;br&gt;• Identify any additional information needs for all options&lt;br&gt;<strong>Outcome:</strong> Understand how year round track and double shifting has worked in other school districts around the country and develop a deeper understanding of potential effects and pros and cons for both options.&lt;br&gt;<strong>Materials:</strong>&lt;br&gt;  - Presentation&lt;br&gt;  - Fact sheets</td>
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<td>Thursday, December 13</td>
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<td>Meeting #6</td>
<td><strong>Topic:</strong>&lt;br&gt;• Finish discussing year round track and double shifting&lt;br&gt;• Wrap up individual option discussions&lt;br&gt;• Begin to develop recommendations&lt;br&gt;<strong>Outcome:</strong> Initial prioritization of options for Bethel School District&lt;br&gt;<strong>Materials:</strong>&lt;br&gt;  - Presentation&lt;br&gt;  - Fact sheets&lt;br&gt;  - Poll Everywhere survey</td>
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<td>Thursday, January 10</td>
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<td>Meeting #7</td>
<td><strong>Topic:</strong> Recommendations development continued&lt;br&gt;<strong>Outcome:</strong> Prioritization and packaging of draft recommendations for the School Board&lt;br&gt;<strong>Materials:</strong>&lt;br&gt;  - Fact sheets&lt;br&gt;  - Poll Everywhere survey</td>
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<td>Thursday, January 31</td>
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<td>Meeting #8</td>
<td><strong>Topic:</strong> Draft report and presentation to School Board&lt;br&gt;<strong>Outcome:</strong> Approval of draft report with preferred options/options packages and presentation contents for School Board meeting.&lt;br&gt;<strong>Materials:</strong>&lt;br&gt;  - Draft recommendations report&lt;br&gt;  - Draft School Board presentation</td>
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<td>Thursday, February 21</td>
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<td>School Board Presentation</td>
<td><strong>Topic:</strong> Recommendations report&lt;br&gt;<strong>Outcome:</strong> Present final recommendations report to School Board&lt;br&gt;<strong>Materials:</strong>&lt;br&gt;  - Presentation&lt;br&gt;  - Final recommendations report</td>
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<td>Tuesday, March 12</td>
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