Welcome and Purpose
- Dr. David Hammond, Assistant Superintendent of Elementary Schools, welcomed all committee members and gave a brief overview of the agenda.
- Dr. Hammond reviewed the purpose of the meeting: *To identify schools in need of boundary adjustments to alleviate overcrowding and adjust catchment areas to utilize the few remaining locations for portable classrooms.*

Review of minutes and questions
- Minutes from previous meeting were reviewed and approved.
- Dr. Hammond proposed using a Google document folder for meeting notes and handouts.

Special services and programs that could be impacted
- Lori Haugen, Executive Director of Special Services, reviewed program locations around the district and the philosophy behind placement, along with transportation considerations. A question/answer time followed.

Capacity Projections
- Cathie Carlson, Director of Construction, reviewed the capacity projections for 2018 through 2020. A question/answer time followed.

Identifying the Problem
- The committee was divided into small groups to discuss and identify 5 areas of concern that need to be addressed as the committee moves forward with the boundary review.
- Dr. Hammond facilitated a large group debrief/discussion regarding the areas of concern that were determined by the small groups.

Closing Remarks
- Dr. Hammond closed the meeting.